

INNOVATIVE ARTS

ACADEMY CHARTER SCHOOL

Board Meeting Minutes for Thursday, June 28, 2018 at 6PM

Component	Agenda Items																																				
Opening Exercises	<ul style="list-style-type: none"> • Call to Order • Notice of Meeting <ul style="list-style-type: none"> ◦ Proper notice was published in <i>The Morning Call</i> on Friday, June 22, 2018. • Flag Salute • Roll Call <table border="1" data-bbox="553 569 1362 789"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>Kelly Bauer, President</td> <td>Present</td> </tr> <tr> <td>David Rank, Member</td> <td>Present</td> </tr> <tr> <td>John Freund</td> <td>Absent</td> </tr> <tr> <td>Danny Youssef, Treasurer</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Principal/CSA</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	Kelly Bauer, President	Present	David Rank, Member	Present	John Freund	Absent	Danny Youssef, Treasurer	Present	Douglas Taylor, Principal/CSA	Present	Tom Taylor, Accountant	Absent																						
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Old Business	<ul style="list-style-type: none"> • Approval of board meeting minutes for May 16, 2018 <ul style="list-style-type: none"> ◦ Motion to approve: Kelly Bauer ◦ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ▪ Unanimously Approved. • Approval of May 2018 financials <ul style="list-style-type: none"> ◦ Motion to approve: David Rank ◦ Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ Unanimously Approved. 																																				
Enrollment Update	<ul style="list-style-type: none"> • As of Thursday, June 28, 2018, there are 473 students enrolled for 2018-2019. <table border="1" data-bbox="542 1157 1398 1476"> <thead> <tr> <th>Grade</th> <th>Enrollment by Grade (18-19)</th> <th>Remaining Seats</th> <th>IEP Enrollment by Grade (18-19)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>72</td> <td>28</td> <td>14</td> </tr> <tr> <td>7</td> <td>102</td> <td>-2</td> <td>15</td> </tr> <tr> <td>8</td> <td>87</td> <td>13</td> <td>11</td> </tr> <tr> <td>9</td> <td>75</td> <td>25</td> <td>17</td> </tr> <tr> <td>10</td> <td>66</td> <td>-6</td> <td>19</td> </tr> <tr> <td>11</td> <td>44</td> <td>16</td> <td>7</td> </tr> <tr> <td>12</td> <td>27</td> <td>3</td> <td>5</td> </tr> <tr> <td>Totals</td> <td>473</td> <td>85</td> <td>88</td> </tr> </tbody> </table>	Grade	Enrollment by Grade (18-19)	Remaining Seats	IEP Enrollment by Grade (18-19)	6	72	28	14	7	102	-2	15	8	87	13	11	9	75	25	17	10	66	-6	19	11	44	16	7	12	27	3	5	Totals	473	85	88
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Chief School Administrator Report	<ul style="list-style-type: none"> • Marketing and Recruiting <ul style="list-style-type: none"> ◦ The school hosted two Open House Events in June 2018 with more than 60 families in attendance which led to a significant enrollment increase. ◦ The school will be hosting two additional open house events in July 2018. ◦ The school has contracted with the La Mega Radio Station in Allentown as a marketing strategy to increase enrollment for 2018-2019. ◦ The school will continue to use Facebook as a marketing advertisement tool. ◦ The school has launched several advertising campaigns to recruit students and spread brand awareness. Our marketing partner has been instrumental in facilitating success for the school. ◦ The logo and branding project has started. The school picked initial logo materials but additional adjustments are still needed. ◦ The school has adopted a new admissions database that will be operational in July 2018 which will improve the matriculation process. • Information Technology 																																				

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	<ul style="list-style-type: none"> o New keyless entry checkpoints, motion detectors, and alarm keypads have been installed on the building to increase security. o Remote management software has been installed on staff laptops in accordance with our agreement with our IT partner. o The school is currently auditing all technology to create a comprehensive asset registry database. • Curriculum and Master Scheduling <ul style="list-style-type: none"> o A new curriculum for science and math has been selected. <ul style="list-style-type: none"> ▪ The science curriculum is inquiry based that will provide students with a myriad of opportunities for scientific study. Students will complete lab components within each unit of study. ▪ The math curriculum is based on the constructivism theory of learning. Students will guide their learning through teacher-created, experimental lesson plans. Graphing calculators will also be implemented. ▪ Students will have access to electronic textbooks for both curriculums. o Course selection for new students will take place in July 2018. o The school is currently hosting a summer school program to support at-risk students that have failed any high school English course. 5 students are currently enrolled in this new program. o Graduation was held at the end of May at Moravian College. The ceremony was successful. 42 seniors graduated. 80% matriculated to college. • Human Resources <ul style="list-style-type: none"> o Violet Sible has joined the school as an Assistant Principal. Violet will supervise the middle school grades. o Bradley Schiffko will continue in his role as Assistant Principal, but will supervise the high school grades. o Interviews have commenced for the Director of Curriculum and Instruction. o Interviews have commenced for the Director of Business Operations. o Interviews have commenced for Special Education Teachers. Two openings exist. o The leadership team will attend a retreat to plan for 2018-2019 in July 2018. o The school is currently in the process of processing all new hire paperwork for employees starting in August 2018.
<p>New Business</p>	<ul style="list-style-type: none"> • Approval of the budget of 2018-2019 fiscal year <ul style="list-style-type: none"> o Motion to approve: David Rank o Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> • Approval of Purchase Order with Singularis IT for Speaker/Bell System <ul style="list-style-type: none"> o Motion to approve: David Rank o Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> • Approval of the Proposal for Keith Dieterly (Room Division) <ul style="list-style-type: none"> o Motion to approve: Kelly Bauer o Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> • Approval of Math Curriculum <ul style="list-style-type: none"> o Motion to approve: Danny Youssef o Motion seconded by: Kelly Bauer

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	<ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of Science Curriculum <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>
Executive Session	<ul style="list-style-type: none"> ● This administration moves to an executive session to discuss a personnel and property matter. <ul style="list-style-type: none"> ○ Executive session started at: 7:45 ○ Executive session ended at: 8:10 <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>
Return to General Session	<ul style="list-style-type: none"> ● This administration returns to the general session. <ul style="list-style-type: none"> ○ General session started at: 8:10
Public Comment	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
Next Meeting	<ul style="list-style-type: none"> ● Wednesday, July 25, 2018 at 6PM
Adjournment	<ul style="list-style-type: none"> ● Approval to adjourn board meeting <ul style="list-style-type: none"> ○ Motion to approve: Kelly Bauer ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>

Signature of Kelly Bauer, Board President