

INNOVATIVE ARTS

ACADEMY CHARTER SCHOOL

Board Meeting Minutes for Wednesday, October 24, 2018 at 6PM

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> Call to Order Notice of Meeting <ul style="list-style-type: none"> Proper notice was published in <i>The Morning Call</i> on Friday, June 22, 2018. Flag Salute Roll Call <table border="1" data-bbox="500 562 1373 787"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Member</td> <td>Present</td> </tr> <tr> <td>Keely Collins, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Treasurer</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Chief Executive Officer//Principal</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Member	Present	Keely Collins, General Counsel	Present	Danny Youssef, Treasurer	Present	Douglas Taylor, Chief Executive Officer//Principal	Present	Tom Taylor, Accountant	Absent																															
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Executive Session	Approval to Enter Executive Session at 6:05																																													
Return to Regular Session	Approval to Return to Regular Session at 6:55																																													
Old Business	<ul style="list-style-type: none"> Approval of board meeting minutes for September 19, 2018 <ul style="list-style-type: none"> Motion to approve: Danny Youssef Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. Approval of September 2018 financials <ul style="list-style-type: none"> Motion to approve: David Rank Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. 																																													
Enrollment Update	<ul style="list-style-type: none"> As of Wednesday, October 24, 2018, there are 581 students enrolled for 2018-2019. <table border="1" data-bbox="415 1276 1443 1598"> <thead> <tr> <th>Grade</th> <th>Total Seats by Grade</th> <th>Enrollment by Grade (18-19)</th> <th>Remaining Seats by Grade</th> <th>IEP by Grade (18-19)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>120</td> <td>114</td> <td>6</td> <td>17</td> </tr> <tr> <td>7</td> <td>120</td> <td>109</td> <td>10</td> <td>26</td> </tr> <tr> <td>8</td> <td>120</td> <td>102</td> <td>18</td> <td>25</td> </tr> <tr> <td>9</td> <td>120</td> <td>96</td> <td>24</td> <td>18</td> </tr> <tr> <td>10</td> <td>90</td> <td>72</td> <td>18</td> <td>16</td> </tr> <tr> <td>11</td> <td>60</td> <td>53</td> <td>7</td> <td>9</td> </tr> <tr> <td>12</td> <td>60</td> <td>35</td> <td>25</td> <td>6</td> </tr> <tr> <td>Totals</td> <td>690</td> <td>581</td> <td>108</td> <td>119</td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	Remaining Seats by Grade	IEP by Grade (18-19)	6	120	114	6	17	7	120	109	10	26	8	120	102	18	25	9	120	96	24	18	10	90	72	18	16	11	60	53	7	9	12	60	35	25	6	Totals	690	581	108	119
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Chief Executive Officer/Principal Report	<ul style="list-style-type: none"> Marketing, Recruiting, and Branding <ul style="list-style-type: none"> The school has started planning student recruitment events for Spring 2019. An initial draft of the marketing/recruitment plan will be presented in November 2018. A photographer was hired to develop a photo repository for the school to use in future marketing campaigns. The initial photo shoot was successful! The website project has been a work-in-progress. New pictures and information has been added to promote increased awareness of our programs. The Director of Admissions has been working to increase enrollment for the current school year. Facebook has been the primary tool used for admissions. The school website remains a work-in-progress. Additional photos and information continues to be added on a weekly basis. School picture day was held at the beginning of October. The event was successful. 																																													

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- **Information Technology**
 - Chromebooks have arrived and are currently being programmed. Administration is working on a rollout plan for teachers. Students will begin using the Chromebooks on November 5, 2018.
- **Facilities and Maintenance**
 - Renovations are near completion for the main stairwell.
 - The new maintenance team quickly addresses facilities concerns. As a result, the flow of the facilities has markedly improved.
- **School Committees**
 - Committees were developed in order to create additional opportunities for staff to collaborate on school initiatives.
 - **School Improvement Committee (SIC)**
 - SIC is designed to increase student achievement/compliance with school rules, morale among faculty, and working conditions for faculty.
 - **Student Support Committee (SSC)**
 - SSC is designed to support the overall growth and development of students in terms of social and emotional needs. The committee also raises funds to support students that have fundamental needs such as clothing, food, temporary housing, etc.
 - **Parent Involvement Committee (PIC)**
 - PIC is designed to increase parent engagement across the school. The committee also supports the acquisition of new knowledge for parents to include organizing and delivering trainings, arranging for guest speakers, and engaging parents in school activities. SIC also coordinates the parent-teacher organization.
 - **Student Life Committee**
 - SLC is designed to increase student culture through purposeful activities and events for students.
 - **Sunshine Committee**
 - SC is designed to increase faculty morale and celebrate the individual successes of each employee of the school.
- **Human Resources**
 - **New Hires**
 - Earnest Batha, Jr. has been hired as the Director of Curriculum and Instruction.
 - Iris Rodriguez has been hired as the Cafeteria Manager for the third floor.
 - Joe LaBella has been hired as the Physical Education Teacher.
 - Gregory Brown has been hired as an Assistant Dean of Students.
 - Daniel Marquez has been hired as the Maintenance Technician / AM Custodian.
 - Anthony Rivera was hired as a Custodian but subsequently resigned on 10/23/18.
 - **Vacancies That Will Not be Filled for 2018-2019**
 - Director of Business Operations
 - High School Dean of Students
 - **Vacancies Awaiting Suitable Applicants**
 - Custodian

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<p>New Business</p>	<ul style="list-style-type: none"> ● Approval to reassign Kristen Gardiner as a Remediation Teacher upon the appointment of a replacement English Teacher <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> ● Approval to accept resignation from employee number 8871292 <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> ● Approval to draft a revised budget for 2018-2019 based on higher than expected enrollment <ul style="list-style-type: none"> ○ Motion to approve: Robert Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> ● Approval of Emergency Check for Harthart's Fuel Oil for \$8,491.19 written on 10-22-2018 <ul style="list-style-type: none"> ○ Motion to approve: David Rank ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> ● Approval of stipend schedule for a maximum of five department chairs during the 2018-2019 academic year <ul style="list-style-type: none"> ○ Motion to approve: Robert Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i>
<p>Public Comment</p>	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
<p>Next Meeting</p>	<ul style="list-style-type: none"> ● Wednesday, November 28, 2018 at 6PM
<p>Adjournment</p>	<ul style="list-style-type: none"> ● Approval to adjourn board meeting at 7:45 <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i>