

INNOVATIVE ARTS

ACADEMY CHARTER SCHOOL

Board Meeting Minutes for Wednesday, December 13, 2017 at 6PM

Component	Agenda Items																											
Opening Exercises	<ul style="list-style-type: none"> • Call to Order • Notice of Meeting <ul style="list-style-type: none"> ◦ Proper notice was published in <i>The Morning Call</i> on Friday, July 21, 2017. • Flag Salute • Roll Call <table border="1" data-bbox="573 554 1382 806"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>Kelly Bauer, President</td> <td>Present</td> </tr> <tr> <td>Deborah LoPresti, Vice President</td> <td>Present</td> </tr> <tr> <td>David Rank, Member</td> <td>Present</td> </tr> <tr> <td>Dan Fennick, Attorney</td> <td>Phone</td> </tr> <tr> <td>Danny Youssef, Treasurer</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Principal/CSA</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Present</td> </tr> </tbody> </table>	Administrative Member	Attendance	Kelly Bauer, President	Present	Deborah LoPresti, Vice President	Present	David Rank, Member	Present	Dan Fennick, Attorney	Phone	Danny Youssef, Treasurer	Present	Douglas Taylor, Principal/CSA	Present	Tom Taylor, Accountant	Present											
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Old Business	<ul style="list-style-type: none"> • Approval of board meeting minutes for November 15, 2017. <ul style="list-style-type: none"> ◦ Motion to approve: Kelly Bauer ◦ Motion seconded by: David Rank <ul style="list-style-type: none"> ▪ <i>Unanimously approved</i> • Approval of November 2017 financials <ul style="list-style-type: none"> ◦ Motion to approve: David Rank ◦ Motion seconded by: Kelly Bauer <ul style="list-style-type: none"> ▪ <i>Unanimously approved</i> 																											
Enrollment Update	<ul style="list-style-type: none"> • As of Wednesday, December 13, 2017, there are 404 students enrolled for 17-18. <table border="1" data-bbox="560 1178 1430 1461"> <thead> <tr> <th>Grade</th> <th>Enrollment by Grade</th> <th>IEP Enrollment by Grade</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>83</td> <td>11</td> </tr> <tr> <td>7</td> <td>71</td> <td>16</td> </tr> <tr> <td>8</td> <td>59</td> <td>11</td> </tr> <tr> <td>9</td> <td>68</td> <td>17</td> </tr> <tr> <td>10</td> <td>48</td> <td>19</td> </tr> <tr> <td>11</td> <td>36</td> <td>7</td> </tr> <tr> <td>12</td> <td>39</td> <td>5</td> </tr> <tr> <td>Totals</td> <td>404</td> <td>76</td> </tr> </tbody> </table>	Grade	Enrollment by Grade	IEP Enrollment by Grade	6	83	11	7	71	16	8	59	11	9	68	17	10	48	19	11	36	7	12	39	5	Totals	404	76
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Executive Session	<ul style="list-style-type: none"> • This administration moves to an executive session to discuss a personnel and property matter. <ul style="list-style-type: none"> • Executive session started at: 7:24 • Executive session ended at: 8:18 																											
Return to General Session	<ul style="list-style-type: none"> • This administration returns to the general session. <ul style="list-style-type: none"> • General session started at: 8:19 																											
Chief School Administrator Report	<ul style="list-style-type: none"> • Marketing / Recruiting <ul style="list-style-type: none"> ◦ The administration has been working closely with the Director of Admissions to plan for the 2018-2019 school year. The following items have been revamped: <ul style="list-style-type: none"> ▪ Enrollment forms ▪ Streamlined enrollment process ▪ Enrollment projections for 2018-2019 																											

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	<ul style="list-style-type: none"> o The school website is in the beginning stages of development. We are currently getting quotes from graphic design organizations in the area. o A meeting has been scheduled with Lehigh Valley Faces Graphic Design to begin work on indoor signage and posters for the school. ● Curriculum and Master Scheduling <ul style="list-style-type: none"> o Progress reports for the second grading period were distributed on Wednesday, December 13, 2017. o The chromebooks have been delivered and are currently being programmed by our IT partner. We expect to have the technology operations by the first day of the Spring 2018 Semester, barring any unforeseen difficulties. o Students and teachers will be dismissed for Christmas Break beginning on December 22, 2017 and ending on January 2, 2018. o The first semester ends on January 16, 2018, at which time elective course offerings will change. ● Facilities <ul style="list-style-type: none"> o The first and second floor have been painted. Painting will begin on the third floor next week. The estimated date of completion is January 5, 2017. o Major construction was completed on the boiler, which is now fully operational. ● Special Education <ul style="list-style-type: none"> o A high percentage of new students have enrolled with IEPs from other LEAs. o The Special Education team has worked diligently to review all documents, provide adequate services, and reevaluate for continued eligibility as needed. o The full-time School Psychologist has been instrumental with ensuring that special education evaluations are completed within the allowable timeframes. ● Special Events <ul style="list-style-type: none"> o The music and dance teachers organized the school's first performing arts event, which will be held on Thursday, December 14, 2017 at 7:00pm. o The staff holiday party will be held on Friday, December 22, 2017. ● New Hires <ul style="list-style-type: none"> o Erin Anello has been hired as a Special Education Teacher. o Sharon Kistler has been hired as a Special Education Teacher. o Alesha Marcks has been hired as an Assistant Dean of Students. ● Staffing Reassignments <ul style="list-style-type: none"> o Catherine Conley has been reassigned as a Building Substitute.
<p>New Business</p>	<ul style="list-style-type: none"> ● Approval of the Special Education Policy Manual <ul style="list-style-type: none"> ● Motion to approve: Kelly Bauer ● Motion seconded by: David Rank <ul style="list-style-type: none"> ▪ <i>Unanimously approved</i>
<p>Public Comment</p>	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response.</p>

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	<p>The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p> <p>None. No one from the public attended the meeting.</p>
Next Meeting	<ul style="list-style-type: none">• Wednesday, January 10, 2018 at 6pm
Adjournment	<ul style="list-style-type: none">• Approval to adjourn board meeting at 8:27<ul style="list-style-type: none">o Motion to approve: Kelly Bauero Motion seconded by: Deborah LoPresto