

# INNOVATIVE

## ARTS ACADEMY

Board Meeting

Minutes for

Wednesday, February 27, 2019 at 6PM

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Notice of Meeting               <ul style="list-style-type: none"> <li>◦ Proper notice was published in <i>The Morning Call</i> on <b>Friday, June 22, 2018</b>.</li> </ul> </li> <li>• Flag Salute</li> <li>• Roll Call</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th style="background-color: #D3D3D3;">Administrative Member</th> <th style="background-color: #D3D3D3;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Keely Collins, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, Chief Executive Officer//Principal</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Keely Collins, General Counsel	Present	Danny Youssef, Secretary	Present	Douglas Taylor, Chief Executive Officer//Principal	Present	Tom Taylor, Accountant	Absent																															
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Old Business	<ul style="list-style-type: none"> <li>• <b>Approval of board meeting minutes for January 23, 2019</b> <ul style="list-style-type: none"> <li>◦ Motion to approve: David Rank</li> <li>◦ Motion seconded by: Danny Youssef               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>• <b>Approval of January 2019 financials</b> <ul style="list-style-type: none"> <li>◦ Motion to approve: David Rank</li> <li>◦ Motion seconded by: Danny Youssef               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>																																													
Executive Session	Enter Executive Session to discuss pending legal matters and personnel legal matters																																													
Return to Regular Session	Return to Regular Session at 6:48																																													
Enrollment Update	<ul style="list-style-type: none"> <li>• As of Wednesday, February 27, 2019 there are <b>580</b> students enrolled for 2018-2019.</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th style="background-color: #D3D3D3;">Grade</th> <th style="background-color: #D3D3D3;">Total Seats by Grade</th> <th style="background-color: #D3D3D3;">Enrollment by Grade (18-19)</th> <th style="background-color: #D3D3D3;">Remaining Seats by Grade</th> <th style="background-color: #D3D3D3;">IEP by Grade (18-19)</th> </tr> </thead> <tbody> <tr> <td><b>6</b></td> <td>120</td> <td>116</td> <td>4</td> <td>15</td> </tr> <tr> <td><b>7</b></td> <td>120</td> <td>107</td> <td>13</td> <td>26</td> </tr> <tr> <td><b>8</b></td> <td>120</td> <td>102</td> <td>18</td> <td>27</td> </tr> <tr> <td><b>9</b></td> <td>120</td> <td>96</td> <td>24</td> <td>20</td> </tr> <tr> <td><b>10</b></td> <td>90</td> <td>75</td> <td>15</td> <td>15</td> </tr> <tr> <td><b>11</b></td> <td>60</td> <td>50</td> <td>10</td> <td>15</td> </tr> <tr> <td><b>12</b></td> <td>60</td> <td>34</td> <td>26</td> <td>5</td> </tr> <tr> <td style="background-color: #ADD8E6;"><b>Totals</b></td> <td style="background-color: #ADD8E6;"><b>690</b></td> <td style="background-color: #ADD8E6;"><b>580</b></td> <td style="background-color: #ADD8E6;"><b>110</b></td> <td style="background-color: #ADD8E6;"><b>123</b></td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	Remaining Seats by Grade	IEP by Grade (18-19)	<b>6</b>	120	116	4	15	<b>7</b>	120	107	13	26	<b>8</b>	120	102	18	27	<b>9</b>	120	96	24	20	<b>10</b>	90	75	15	15	<b>11</b>	60	50	10	15	<b>12</b>	60	34	26	5	<b>Totals</b>	<b>690</b>	<b>580</b>	<b>110</b>	<b>123</b>
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Chief Executive Officer/Principal Report	<ul style="list-style-type: none"> <li>• <b>Marketing, Recruiting, and Branding</b> <ul style="list-style-type: none"> <li>◦ IAA attended two teacher recruitment fairs with Carney Sandoe for 2019-2020. The career fairs were held in Philadelphia, PA and Boston, MA. The events were highly successful, as IAA Administrators were able to interview more than 60 candidates. Initial interviews are being scheduled for candidates selected to move forward with the process.</li> <li>◦ IAA worked with the marketing firm to create branding and recruitment materials for teachers that highlight the benefits and compensation package for an employee.</li> <li>◦ IAA has scheduled two career interview days for prospective teachers in April and May 2019. Finalist will be required to engage in a variety of activities geared at assessing their ability to increase student achievement.</li> </ul> </li> </ul>																																													

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	<ul style="list-style-type: none"> <li>● <b>Curriculum, Academics, and Master Scheduling</b> <ul style="list-style-type: none"> <li>○ The master schedule for 2019-2020 has been drafted. The new schedule requires that students be double-booked for English, Math, and Biology. Administration will begin scheduling students in March 2019 for the upcoming academic year.</li> <li>○ Quarter 2 ended on February 18, 2019. Report cards were distributed to students.</li> <li>○ Midterm examinations were administered and were successful. Teachers used a standards-based report card to grade the midterm exam, which was provided to parents on February 6, 2019 at the parent conference day.</li> <li>○ The school has started the process to obtain accreditation for Middle States. We hope to have the accreditation by Summer 2022</li> </ul> </li> <li>● <b>Special Events</b> <ul style="list-style-type: none"> <li>○ Eligible high school students will be attending the Movie Theatre on Tuesday, March 5, 2019. Eligible middle school students will be attending Bounce Town on Thursday, March 7, 2019. Both trips are incentives for students that are excelling academically and behaviorally in accordance with IAA's Cougar Behavioral System.</li> <li>○ A dance was hosted for middle school students on Valentine's Day. The event was successful, and more than 100 students were in attendance.</li> <li>○ Due to snow, 5 days of school has been missed this month. However, 7 snow days are built into the calendar, so students and staff will not need to make up those days.</li> </ul> </li> <li>● <b>Charter Renewal Process</b> <ul style="list-style-type: none"> <li>○ IAA administration has requested an extension until April 2019 for the hearing with the Catsauqua Area School District (CASD) to allow more preparation time.</li> <li>○ The materials that have been submitted to CASD will need to be presented at the hearing in April 2019.</li> <li>○ CASD has not requested any additional materials at this time.</li> </ul> </li> <li>● <b>Human Resources</b> <ul style="list-style-type: none"> <li>○ 3/6/2019 is a scheduled teacher workday. School administration will be delivering professional development to staff.</li> <li>○ Several new staff members have been hired due to resignations. <ul style="list-style-type: none"> <li>▪ Crystal Riebe has been hired to teach HS Math.</li> <li>▪ Karen Suplee has been hired to teach MS Math.</li> <li>▪ Heather Stahler has been hired to teach MS Science.</li> <li>▪ Edward Felix has been hired to teach MS Science.</li> <li>▪ Samantha Schugardt has been hired to teach Dance.</li> </ul> </li> </ul> </li> </ul>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval of resignation for employee: 5070419</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: David Rank <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Approval of resignation for employee: 4625348</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: David Rank <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Approval of resignation for employee: 3701635</b></li> </ul>

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<p><b>Public Comment</b></p>	<p><b>Members from the public are invited to comment on items <u>that are listed on this agenda.</u> Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p> <ul style="list-style-type: none"> <li>● <b>India Diaz- Eleventh Grade Student</b> <ul style="list-style-type: none"> <li>○ Addressed the board due to concerns and solutions with the art program, school uniforms, consistency with the teachers, and consistency with the implementation of school procedures/policies. She recommended that the students be more involved.</li> </ul> </li> <li>● <b>Ayana Edey- Ninth Grade Student</b> <ul style="list-style-type: none"> <li>○ Addressed the board due to concerns with the changes with the teachers in the school and consistency with school policies/procedures. She would like students to have more of a say in the school. She recommended that student government be implemented for next school year.</li> </ul> </li> </ul>
<p><b>Next Meeting</b></p>	<ul style="list-style-type: none"> <li>● Wednesday, March 27, 2019 at 6PM</li> </ul>
<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting at 7:46</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: David Rank             <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>