

INNOVATIVE

ARTS ACADEMY

Board Meeting

Wednesday, May 29, 2019 at 6PM

Minutes for

Component	Agenda Items																																													
Opening Exercises	<ul style="list-style-type: none"> Call to Order Notice of Meeting <ul style="list-style-type: none"> Proper notice was published in <i>The Morning Call</i> on Saturday, March 23, 2019 Flag Salute Roll Call <table border="1"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Keely Collins, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td>Present</td> </tr> <tr> <td>Douglas Taylor, CEO / Principal</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, Transitional CEO / Principal</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>Absent</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Keely Collins, General Counsel	Present	Danny Youssef, Secretary	Present	Douglas Taylor, CEO / Principal	Present	Bradley Schifko, Transitional CEO / Principal	Present	Tom Taylor, Accountant	Absent																													
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Old Business	<ul style="list-style-type: none"> Approval of special board meeting minutes for May 2019 <ul style="list-style-type: none"> Motion to approve: Danny Youssef Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. Approval of board meeting minutes for April 2019 <ul style="list-style-type: none"> Motion to approve: Danny Youssef Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. Approval of April 2019 financials <ul style="list-style-type: none"> Motion to approve: Danny Youssef Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> Unanimously approved. 																																													
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at 6:38																																													
Return to Regular Session	Return to Regular Session at 8:06																																													
Enrollment Update	<ul style="list-style-type: none"> As of Wednesday, May 29, 2019 there are 559 students enrolled for 2018-2019 and 390 students are enrolled for 2019-2020. <table border="1"> <thead> <tr> <th>Grade</th> <th>Total Seats by Grade</th> <th>Enrollment by Grade (18-19)</th> <th>IEP by Grade (18-19)</th> <th>Enrollment by Grade (19-20)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>120</td> <td>114</td> <td>14</td> <td>34</td> </tr> <tr> <td>7</td> <td>120</td> <td>105</td> <td>26</td> <td>91</td> </tr> <tr> <td>8</td> <td>120</td> <td>98</td> <td>24</td> <td>71</td> </tr> <tr> <td>9</td> <td>120</td> <td>88</td> <td>16</td> <td>62</td> </tr> <tr> <td>10</td> <td>90</td> <td>75</td> <td>15</td> <td>54</td> </tr> <tr> <td>11</td> <td>60</td> <td>47</td> <td>15</td> <td>48</td> </tr> <tr> <td>12</td> <td>60</td> <td>32</td> <td>5</td> <td>30</td> </tr> <tr> <td>Totals</td> <td>690</td> <td>559</td> <td>115</td> <td>390</td> </tr> </tbody> </table>	Grade	Total Seats by Grade	Enrollment by Grade (18-19)	IEP by Grade (18-19)	Enrollment by Grade (19-20)	6	120	114	14	34	7	120	105	26	91	8	120	98	24	71	9	120	88	16	62	10	90	75	15	54	11	60	47	15	48	12	60	32	5	30	Totals	690	559	115	390
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<p>Chief Executive Officer/Principal Report</p>	<ul style="list-style-type: none"> o IAA hosted two open house events in May 2019 in order to recruit students for 2019-2020. Both events were successful. o Reenrollment information has been distributed to all parents in order to determine staffing needs for 2019-2020. IAA will hold special evening reenrollment events for parents on a weekly basis throughout the summer. <ul style="list-style-type: none"> ● Curriculum, Academics, and Master Scheduling <ul style="list-style-type: none"> o Middle school PSSA exams and high school Keystone exams were successful. Students gave an honest effort on both exams. All makeup exams were completed. o All students have selected their intended major / elective for 2019-2020. This information will be used to create a track for each student. o Administration has loaded the master schedule into Powerschool and will begin entering individual student schedule selections next week. Student schedules will be completed by June 30, 2019. o Grades for the fourth quarter must be submitted by Friday, May 31, 2019. o Report cards and notice of promotion/retention will be sent to all parents by June 30, 2019 by standard US mail. ● Logistics and Operations <ul style="list-style-type: none"> o The junior/senior prom was held on May 10, 2019 at The Palace in Allentown and was highly successful. It would not have been possible with the hard work and dedication of DeAundre Riggins, Prom Coordinator. o Commencement exercises were held at Foy Hall, Moravian College on May 23, 2019 was highly successful. <ul style="list-style-type: none"> ▪ John LaRose served as the keynote for the evening. ▪ Students will be attending more than 10 colleges across multiple states. ▪ Students will also be joining a branch of the United States Armed Forces. o IAA will hold a moving up ceremony for eighth grade on May 30, 2019. The ceremony will take place at IAA in the gymnasium. o Summer cleaning for the building will begin on Monday, June 3, 2019. o Department chairs have submitted final supply requests and departmental budgets for 2019-2020. These items will be included with the consolidated school budget. o The last day of school for 2018-2019 will be May 31, 2019. ● Charter Renewal Process <ul style="list-style-type: none"> o The Catasauqua Area School District (CASD) held the charter renewal hearing on Tuesday, May 21, 2019 and Wednesday, May 22, 2019. o A decision will be made on August 2, 2019 regarding whether the charter will be renewed by CASD Board of Directors. ● Human Resources <ul style="list-style-type: none"> o Final employee evaluations will be completed by May 31, 2019. The summative ratings will be reported to the PDE in June 2019 PIMS reports. o Offer letters and notices of non-renewal were distributed on May 23, 2019 to all employees. o All anticipated vacancies have been posted. Administration will interview and hire throughout the summer to ensure that qualified professionals are in place prior to the first day of school.
<p>New Business</p>	<ul style="list-style-type: none"> ● Approval of resignation for employee, effective 5/31/2019: 9631934 <ul style="list-style-type: none"> o Motion to approve: Robert Sirmans o Motion seconded by: Danny Youssef

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	<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of resignation for employee, effective 5/31/2019: 9580945 <ul style="list-style-type: none"> ○ Motion to approve: Robert Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of resignation for employee, effective 5/31/2019: 7542418 <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of new hires for 2019-2020: Rachel Stephensen and Nicholas Krajcic <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to appoint Bradley Schifko as the Interim Chief Executive Officer / Principal with an effective date of June 15, 2019 <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to renew employee contracts for 2019-2020 as listed on attachment A <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: David Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to pay out 201 unused personal time off / vacation hours for the CEO / Principal based on his hourly rate of \$48.08 <ul style="list-style-type: none"> ○ Motion to approve: Robert Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval to pay out unused personal time off hours for all employees that are resigning or are being non-renewed based on their hourly rates <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Approval of the contract for AltEd Solutions <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Robert Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>
<p>Public Comment</p>	<p>Members from the public are invited to comment on items <u>that are listed on this agenda.</u> Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p> <p>None. No members from the public attended the meeting.</p>

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Next Meeting	<ul style="list-style-type: none">• Wednesday, June 26, 2019 at 6PM
Adjournment	<ul style="list-style-type: none">• Approval to adjourn board meeting<ul style="list-style-type: none">o Motion to approve: Danny Youssefo Motion seconded by: Robert Sirmans<ul style="list-style-type: none">▪ <i>Unanimously approved.</i>