

# INNOVATIVE

## ARTS ACADEMY

Board Meeting

Wednesday, December 16, 2020 at 6PM

Minutes for

Component	Agenda Items														
<p><b>Opening Exercises</b></p>	<ul style="list-style-type: none"> <li>● Call to Order: 6:02 PM</li> <li>● Notice of Meeting               <ul style="list-style-type: none"> <li>○ Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 21, 2020.</b></li> </ul> </li> <li>● Flag Salute</li> <li>● Roll Call</li> </ul> <table border="1" data-bbox="402 590 1279 814"> <thead> <tr> <th data-bbox="402 590 1073 625">Administrative Member</th> <th data-bbox="1073 590 1279 625">Attendance</th> </tr> </thead> <tbody> <tr> <td data-bbox="402 625 1073 657">David Rank, President</td> <td data-bbox="1073 625 1279 657">Present</td> </tr> <tr> <td data-bbox="402 657 1073 688">Robert Sirmans, Treasurer</td> <td data-bbox="1073 657 1279 688">Present</td> </tr> <tr> <td data-bbox="402 688 1073 720">Brian Taylor, General Counsel</td> <td data-bbox="1073 688 1279 720">Present</td> </tr> <tr> <td data-bbox="402 720 1073 751">Danny Youssef, Secretary</td> <td data-bbox="1073 720 1279 751">Present</td> </tr> <tr> <td data-bbox="402 751 1073 783">Bradley Schifko, CEO</td> <td data-bbox="1073 751 1279 783">Present</td> </tr> <tr> <td data-bbox="402 783 1073 814">Tom Taylor, Accountant</td> <td data-bbox="1073 783 1279 814">By phone</td> </tr> </tbody> </table>	Administrative Member	Attendance	David Rank, President	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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<p><b>Old Business</b></p>	<p><b>Approval of board meeting minutes from November 18, 2020:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> <p><b>Approval of November 2020 financials:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Dave Rank</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul>														
<p><b>Executive Session</b></p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 6:16 PM</p>														
<p><b>Return to Regular Session</b></p>	<p>Return to Regular Session at: 6:20 PM</p>														
<p><b>Enrollment Update</b></p>	<ul style="list-style-type: none"> <li>● <b>December Enrollment Summary</b> <ul style="list-style-type: none"> <li>○ Enrollment as of <u>December 1, 2020</u>: <b>534</b></li> <li>○ Number of new enrollments for December: <b>1</b></li> <li>○ Number of withdrawals in December: <b>0</b></li> </ul> </li> <li>● <b>Year-to-Date Enrollment Summary</b> <ul style="list-style-type: none"> <li>○ End-of-year enrollment (545 - 41 seniors + 8 non-grads): <b>512</b></li> <li>○ Current number re-enrolled: <b>408</b></li> <li>○ Current number of definite non-returnees: <b>104</b></li> <li>○ Current number of remaining potential re-enrollments: <b>0</b></li> <li>○ Current number of new enrollments: <b>143</b></li> <li>○ Current number of new enrollments in 6th grade: <b>65</b></li> <li>○ Current total enrollment for '20-'21: <b>535</b></li> </ul> </li> </ul>														
<p><b>Chief Executive Officer Report</b></p>	<ul style="list-style-type: none"> <li>● <b>Marketing, Recruiting, and Branding</b> <ul style="list-style-type: none"> <li>○ Continuing to enroll students by appointments virtually, as well as in-person.</li> <li>○ Weekly meeting with IAA representation and DayVision to discuss further options for marketing, recruitment and branding.</li> </ul> </li> <li>● <b>Curriculum and Academics</b></li> </ul>														

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- Schoology / EdGenuity
  - Teacher use at the proficient level for both tools
  - Troubleshooting occurring on as-needed basis
  - EdGenuity parent access will be next phase including parent virtual workshops (Technical Townhall)
- Benchmark Testing (CDT)
  - Testing window concluded 11/20/20
  - Data analysis sessions to occur after Thanksgiving break
- Curriculum
  - Moving forward with approved template
  - Starting with Mathematics
    - Step 1: Create Scope & Sequence for each grade level / specific content area
- PSSA/Keystone
  - Winter Keystone window 12/2 - 3/31
    - 11th and 12th grades to be tested
    - Logistical pieces to be completed as virtual students would need to come to school to take the assessments
    - Teacher trainings occurring as scheduled as required by PDE
- **Logistics and Operations**
  - PPE / deep cleaning:
    - Fogging:
      - Curis system runs at end of each week
    - Graco sprayers:
      - Completed bi-weekly
    - Deep cleaning:
      - Regular cleaning occurs daily
      - All bathrooms are cleaned every two hours
      - Graco sprayers every other Wednesday, carpet cleaning occurs on non-spraying Wednesdays.
- **Human Resources**
  - Current vacancies include:
    - MS ELA (1)
    - Special Education (1)
    - ESL (1)

### New Business

- **Approval to remove Douglas Taylor, CEO, as assignor of the following PNC bank accounts:** Innovative Arts Academy Charter School - Account # 90-2202-8486, Innovative Arts Academy Charter Food Service - Account # 90-2102-9401, Innovative Arts Academy Charter Petty Cash - Account # 90-2102-9399
  - Motion to approve: Danny Youssef
  - Motion seconded by: Dave Rank
    - **Unanimously approved.**
- **Approval to allow Bradley Schifko, CEO, Thomas V. Taylor III, Business Manager, and Rob Sirmans, Board Treasurer, to do the following with all PNC bank accounts: Add Bank Accounts, Close Bank Accounts, Modify bank accounts, Add online banking and Sign checks**
  - Motion to approve: Danny Youssef
  - Motions seconded by: Dave Rank

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## ARTS ACADEMY

	<ul style="list-style-type: none"> <li>■ Unanimously approved.</li> <li>● <b>Approval to add Bradley Schifko, CEO, Thomas v. Taylor III, Business Manager, and Rob Sirmans, Board Treasurer, as assignors to the following PNC bank accounts: Innovative Arts Academy Charter School - Account # 90-2202-8486, Innovative Arts Academy Charter Food Service - Account # 90-2102-9401, Innovative Arts Academy Charter Petty Cash - Account # 90-2102-9399</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Dave Rank           <ul style="list-style-type: none"> <li>■ Unanimously approved.</li> </ul> </li> </ul> </li> <li>● <b>Approval of the Innovative Arts Academy Charter School 2019 - 2020 Fiscal Audit :</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dave Rank</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ Unanimously approved.</li> </ul> </li> </ul> </li> </ul>
<p><b>Public Comment</b></p>	<p><b>Members from the public are invited to comment on items <u>that are listed on this agenda.</u> Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>
<p><b>Next Meeting</b></p>	<ul style="list-style-type: none"> <li>● <b>Wednesday, January 13, 2021, at 6:00 pm.</b></li> </ul>
<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Dave Rank</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ Unanimously approved.</li> </ul> </li> </ul> </li> </ul>

Signed: \_\_\_\_\_  
 Dave Rank, Board President

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
 Rob Sirmans, Board Treasurer

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
 Danny Youssef, Board Secretary

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
 Thomas Taylor, Business Manager

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
 Brad Schifko, CEO

Date: \_\_\_\_\_