

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, February 16, 2022 at 6PM

Component	Agenda Items																
<p>Opening Exercises</p>	<ul style="list-style-type: none"> ● Call to Order: 6:01 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Friday, July 9, 2021. ● Flag Salute ● Roll Call <table border="1" data-bbox="420 598 1297 869" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Dan Schmidt</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table> <p>Guests: Rocco Seiler, Keri Ramsay, Chris Fisher</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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<p>Old Business</p>	<p>Approval of board meeting minutes from January 19, 2022:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dave Rank ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. <p>Approval of January 2022 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. 																
<p>Executive Session</p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 6:10 PM</p>																
<p>Return to Regular Session</p>	<p>Return to Regular Session at: 6:36 PM</p>																
<p>Enrollment Update</p>	<ul style="list-style-type: none"> ● Total Enrollment 1/1/22 - 517 ● Withdrawals (January 1-31, 2022) - 20 ● New Enrollments (January 1-31, 2022) - 18 ● Total Enrollment 2/1/22 - 515 <p>Previous Data (updated)</p> <ul style="list-style-type: none"> ● Total Enrollment 12/1/21 - 520 ● Withdrawals (December 1-31, 2022) - 9 ● New Enrollments (December 1-31, 2022) - 6 ● Total Enrollment 1/1/22 - 517 																
<p>Chief Executive Officer Report</p>	<ul style="list-style-type: none"> ● Marketing, Recruiting, and Branding <ul style="list-style-type: none"> ○ Here is what has changed since the last Board Meeting: <ul style="list-style-type: none"> ■ Enrollment Event: 02/24/2022 																

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- **Curriculum and Academics**

- Here's what's changed since last Board meeting:

- Parent/Student Handbook/Student Code of Conduct is complete and ready for approval.
- We are continuing to work on the Program of Studies and hope to have that ready for approval next month.
- The after school program began on February 9th. 35 middle school students registered for the program. After the first day, we had a number of students and parents reach out to see if they could still register. We also began the Mentoring program. Juniors and Seniors are volunteering during the After School program.
- We received information about student competitions through IU21. We are looking to participate in the Mass Media competition and hoping to have our students represented more in the future.
- New Teacher Induction Program is now underway. Mentors have been selected and new teachers are receiving the necessary support. This will make it easier for more teachers to apply for Level II certification moving forward.
- The Master Schedule is almost complete for next school year. We have added an evening in August for parents to come with their children and walk the building to become familiar with the schedule. This should help new students transition to our school as well as students moving to new grade levels. Also, we are hoping this promotes better parent/school relationships.
- Black History Month is being celebrated with various activities including a door decorating contest and a live Wax Museum presentation.
- ARP ESSER III application is in progress.
- [Federal Programs Spreadsheet](#)
- The [2022-2023 Academic Calendar](#) is ready for approval. It includes 3 opportunities for parent/teacher conferences. Again, this will support better home/school relations.

- **Logistics / Operations / Technology**

- Here's what's changed since the last board meeting:

- Gym renovations will occur on 2/14, 2/15, 2/16, 2/23, 2/24, and 2/25
- Main boiler control card was replaced and is being programmed on 2/14
- Main power fuses that failed were replaced on 2/8.
- Vape Detectors have been installed in Nurse/1st/2nd Floor Student Bathrooms (working very well) 2/21 they will be installed on 3rd floor student bathrooms
- Got hotspots out to 6 families that do not have internet access at home, did this via a grant that gave us great pricing
- Ticketing System in Place for Staff/Students 40 tickets staff/students closed this month with 1 hr average response time
- Working with E-Rate on Cat 2 Funds for Network infrastructure (firewall, switches, wifi), working with Mitel for Telephony System, and CSI for paging system. All would be installed this summer.

- **Human Resources**

- Here's what's changed since the last board meeting:

- There are still vacancies to fill in the following areas:
 - MS ELA (1)
 - Health & PE (2)

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	<ul style="list-style-type: none"> • HS Science (2) ■ Employment offers are being sent to 3 candidates in the following areas: <ul style="list-style-type: none"> • MS ELA • Health & PE • HS Science ■ Employment offer was made and accepted by the following: <ul style="list-style-type: none"> • Employee - Building substitute. ■ Promotion for employee 2121011 to move from Building Secretary to Administrative Secretary.
<p>New Business</p>	<ul style="list-style-type: none"> • Motion to approve Adams Glass quote for exterior door installation (Main Entrance / Gymnasium Entrance): <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved. • Motion to approve 2021-2022 Parent / Student Handbook: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion Seconded by: Danny Youssef <ul style="list-style-type: none"> ■ Unanimously approved. • Motion to approve 2022-2023 Academic Calendar: <ul style="list-style-type: none"> ○ Motion to approve: ○ Motion Seconded by: <ul style="list-style-type: none"> ■ <i>Vote was tabled until the March 16, 2022 Board meeting.</i> • Motion to approve promotion of employee 2121011 from Building Secretary to Administrative Secretary: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ Unanimously approved. • Motion to approve the following new employee contract for the 2021-2022 Academic Year: 20220208: <ul style="list-style-type: none"> ○ Motion to approve: Danny Youssef ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ Unanimously approved.
<p>Public Comment</p>	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
<p>Next Meeting</p>	<ul style="list-style-type: none"> • Wednesday, March 16, 2022, at 6:00 pm.
<p>Adjourn</p>	<ul style="list-style-type: none"> • Approval to adjourn board meeting: <ul style="list-style-type: none"> ○ Motion to adjourn: Danny Youssef ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ Unanimously approved.