

# INNOVATIVE ARTS ACADEMY

## Board Meeting Minutes for Wednesday, April 27, 2022 at 6PM

Component	Agenda Items																																																
Opening Exercises	<ul style="list-style-type: none"> <li>Call to Order: 6:03 PM</li> <li>Notice of Meeting               <ul style="list-style-type: none"> <li>Proper notice was published in <i>The Morning Call</i> on <b>Friday, July 9, 2021</b></li> </ul> </li> <li>Flag Salute</li> <li>Roll Call</li> </ul> <table border="1" data-bbox="418 596 1295 867"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Dan Schmidt</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Danny Youssef, Secretary</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Chris Fisher, Rocco Seiler, Keri Ramsay, Erik Malmberg, Bob Susko</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone																																
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Old Business	<p><b>Approval of board meeting minutes from March 16, 2022:</b></p> <ul style="list-style-type: none"> <li>Motion to approve: Danny Youssef</li> <li>Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li><b>Unanimously approved.</b></li> </ul> </li> </ul> <p><b>Approval of March 2022 financials:</b></p> <ul style="list-style-type: none"> <li>Motion to approve: Dave Rank</li> <li>Motion seconded by: Dan Schmidt           <ul style="list-style-type: none"> <li><b>Unanimously approved.</b></li> </ul> </li> </ul>																																																
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: <b>7:00 PM</b>																																																
Returned to Regular Session	Returned to Regular Session at: <b>7:55 PM</b>																																																
Enrollment Update	<table border="1" data-bbox="272 1453 1549 1946"> <thead> <tr> <th></th> <th>Start of year 10/1/21</th> <th>End of Prior Month 3/31/22</th> <th>Week ending 4/8/22</th> <th>Week ending 4/15/22</th> <th>Week ending 4/22/22</th> <th>Difference from Prior Month (3/31/22 vs 4/2/22)</th> <th>YTD Difference (10/1/21 vs 4/22/22)</th> </tr> </thead> <tbody> <tr> <td>Grade 6</td> <td>57</td> <td>59</td> <td>59</td> <td>59</td> <td>59</td> <td>0</td> <td>+2</td> </tr> <tr> <td>Grade 7</td> <td>71</td> <td>71</td> <td>71</td> <td>71</td> <td>71</td> <td>0</td> <td>0</td> </tr> <tr> <td>Grade 8</td> <td>80</td> <td>85</td> <td>86</td> <td>86</td> <td>86</td> <td>+1</td> <td>+6</td> </tr> <tr> <td>Grade 9</td> <td>97</td> <td>85</td> <td>84</td> <td>85</td> <td>85</td> <td>0</td> <td>-12</td> </tr> <tr> <td>Grade 10</td> <td>89</td> <td>85</td> <td>85</td> <td>85</td> <td>85</td> <td>0</td> <td>-4</td> </tr> </tbody> </table>		Start of year 10/1/21	End of Prior Month 3/31/22	Week ending 4/8/22	Week ending 4/15/22	Week ending 4/22/22	Difference from Prior Month (3/31/22 vs 4/2/22)	YTD Difference (10/1/21 vs 4/22/22)	Grade 6	57	59	59	59	59	0	+2	Grade 7	71	71	71	71	71	0	0	Grade 8	80	85	86	86	86	+1	+6	Grade 9	97	85	84	85	85	0	-12	Grade 10	89	85	85	85	85	0	-4
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# INNOVATIVE ARTS ACADEMY








Grade 11	69	59	59	59	59	0	-10
Grade 12	61	62	62	62	62	0	+1
Total	524	506	506	507	507	+1	-17

## Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - Next Enrollment Event: May 11, 2022
- **Curriculum and Academics**
  - Here's what's changed since last Board meeting:
    - IAA will host a few summer programs this summer.
      - Arts Camp - This will be open to the public and will include a high school camp/workshop this summer. We have added a STEM program as well for both camps.
        - **High School:**
          - June 28-30, 2022 9:00-3:00
        - **Middle School:**
          - June 20-23, 2022 9:00-3:00
      - Summer Credit Recovery - Students who have failed more than 1 class will be invited to participate in these sessions to earn credits toward promotion.
        - Session I - June 13-16
        - Session II - July 11-14
        - Session III - July 25-28
    - The after school program ended on April 13th. Students were happy with the overall experience. We gave them a survey to get feedback and make changes for next year. The goal is to extend this program next year to 4 days per week.
    - 6th and 7th grade students completed the REWARDS (multisyllabic word reading program). The teachers felt it was beneficial to the students. Next year, we will use REWARDS Intermediate with 6th grade, REWARDS Secondary with 7th grade, and REWARDS Plus with 8th grade. This lasts for one marking period and helps improve decoding and fluency skills. Teachers are administering the post-assessment after spring break so we can report the growth shown from the pre-assessment to the post-assessment.
    - The [Program of Studies](#) is complete and ready for board approval.
    - SAP (Student Assistance Program) team will have a kickoff meeting on May 11th. Dates for the 2022-2023 school year have been established. We need to add this to the stipend plan so that team members are paid \$28 per hour for meetings outside of the school day.
    - IAA would like to purchase and approve the following novels for use next year:
      - Gr. 6: Wonder and Bridge to Terabithia
      - Gr. 7: Hunger Games and Lion, the Witch, and the Wardrobe
      - Gr. 8: Devil's Arithmetic
      - Gr. 9: Outsiders and The Hate You Give
      - Gr. 10: Fahrenheit 451 and A Long Way Gone
      - Gr. 11: Slaughterhouse Five

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- Gr. 12: Angela's Ashes
- The PSSA Testing Window for English Language Arts is April 18-29th. The science and math testing window is May 2-27th. Grades 6 through 8 participate. At IAA, we will be assessing from April 25th through May 10th.
- The Keystone Testing Window is May 9-June 1st. High School students will take the Literature, Biology and Algebra Keystone exams. At IAA, we will be assessing from May 16th through May 25th.
- We are scheduling a demonstration with Renaissance for STAR assessments. This would give us a local measure of growth for our students' performance vs. only using PSSA/Keystone data. This will allow us to monitor progress and show growth for each student. We can also complete a more thorough data analysis using STAR. This will be used for math and reading/ELA. We will still use CDT for science.
- **Federal Programs**
  - Here's what's changed since the last board meeting:
    - Federal Programs: Funding adjustments have been issued and the applications have been resubmitted. The grant spreadsheet has also been updated to show what is budgeted and what has been spent to make it easier for everyone to track.
    - [Federal Programs spreadsheet](#) - click on link to view current spending vs. what is budgeted/approved by PDE
    - ESSER report is due this Friday, April 29th. Keri has worked with Abby from Charter Choices and Tom Taylor to complete this. This will be due again in the Fall.
    - Keri attended the PA Federal Programs Coordinator Conference April 4th-6th.
- **Logistics / Operations / Technology**
  - Here's what's changed since the last board meeting:
    - Erate discussion on moving from SPI funding to BEAR reimbursement.
    - 101 Staff/Student Tickets resolved since last board meeting
    - All external cameras are now mounted and completed. Working on switching out the Access Control system to work with our cameras and future alarm system. This is the 2nd step of the Verkada installation.
    - 4 apple quotes for staff devices, replacement of graphic design and mass communication labs, 2 30-count mobile ipad carts for classroom use, and Jamf Management software for Apple. This will be for approval with ESSER III funding.
      -  60 iMac for Innovative Arts Academy Charter School 2211084902.pdf
      -  60 iPad Air Innovative Arts Academy Charter School 2211084908.pdf
      -  90 MBP for Innovative Arts Academy Charter School 2211084900.pdf
      -  Jamf Quote.pdf
    - Got quote from CSI to replace intercom/paging system which will fix current bell system/paging only through phones and inconsistent system in place, will be up for approval using Essers III funding.
      -  Bogen Overview Sheet.pdf
      -  CSI Bogen Intercom Quote.pdf
    - Approval of quote from ABE Fence to replace the damaged fence/gate entering the courtyard.
      -  ABE Fence Quote.pdf
    - Phase 1 of the Gym Renovation is now complete.

# INNOVATIVE

## ARTS ACADEMY

	<ul style="list-style-type: none"> <li>● <b>Human Resources</b> <ul style="list-style-type: none"> <li>○ Here's what's changed since the last board meeting:           <ul style="list-style-type: none"> <li>■ There are still vacancies to fill in the following areas:               <ul style="list-style-type: none"> <li>● Health &amp; PE (1)</li> <li>● HS Science (1)</li> <li>● ESL / Spanish</li> </ul> </li> </ul> </li> </ul> </li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>● <b>Motion to approve the purchase of novels for use during the 2022 - 2023 academic year:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dave Rank</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the 2022-2023 Program of Studies:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve 4 apple quotes for staff devices, replacement of graphic design and mass communication labs, 2 30-count mobile ipad carts for classroom use, and Jamf Management software for Apple:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Dan Schmidt           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve CSI intercom/paging system which will fix current bell system/paging:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Danny Youssef</li> <li>○ Motion seconded by: Dan Schmidt           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve ABE Fence quote to replace the damaged fence/gate entering the courtyard:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> </ul>
<b>Public Comment</b>	<p><b>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>● <b>Wednesday, May 18, 2022, at 6:00 pm.</b></li> </ul>
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Danny Youssef</li> <li>○ Motion seconded by: Dave Rank           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> </ul>