

# INNOVATIVE ARTS ACADEMY

## Board Meeting Minutes for Wednesday, May 18, 2022 at 6PM

Component	Agenda Items																																																
<b>Opening Exercises</b>	<ul style="list-style-type: none"> <li>• Call to Order: 6:03 PM</li> <li>• Notice of Meeting               <ul style="list-style-type: none"> <li>◦ Proper notice was published in <i>The Morning Call</i> on <b>Friday, July 9, 2021</b></li> </ul> </li> <li>• Flag Salute</li> <li>• Roll Call</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #D3D3D3;"> <th style="width: 70%;">Administrative Member</th> <th style="width: 30%;">Attendance</th> </tr> </thead> <tbody> <tr><td>David Rank, President</td><td>Present</td></tr> <tr><td>Dan Schmidt</td><td>Present</td></tr> <tr><td>Robert Sirmans, Treasurer</td><td>Present</td></tr> <tr><td>Brian Taylor, General Counsel</td><td>Present</td></tr> <tr><td>Danny Youssef, Secretary</td><td>Present</td></tr> <tr><td>Bradley Schifko, CEO</td><td>Present</td></tr> <tr><td>Tom Taylor, Accountant</td><td>By phone</td></tr> </tbody> </table> Guests: Rocco Seiler, Keri Ramsay, Erik Malmberg, Chris Fisher, Bob Susko	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Brian Taylor, General Counsel	Present	Danny Youssef, Secretary	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone																																
Administrative Member	Attendance																																																
David Rank, President	Present																																																
Dan Schmidt	Present																																																
Robert Sirmans, Treasurer	Present																																																
Brian Taylor, General Counsel	Present																																																
Danny Youssef, Secretary	Present																																																
Bradley Schifko, CEO	Present																																																
Tom Taylor, Accountant	By phone																																																
<b>Old Business</b>	<p><b>Approval of board meeting minutes from April, 2022:</b></p> <ul style="list-style-type: none"> <li>◦ Motion to approve: Danny Youssef</li> <li>◦ Motion seconded by: Rob Sirmans               <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> <p><b>Approval of April 2022 financials:</b></p> <ul style="list-style-type: none"> <li>◦ Motion to approve: Dave Rank</li> <li>◦ Motion seconded by: Rob Sirmans               <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul>																																																
<b>Executive Session</b>	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:08 PM																																																
<b>Returned to Regular Session</b>	Returned to Regular Session at: 6:22 PM																																																
<b>Enrollment Update</b>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #ADD8E6;"> <th></th> <th>Start of year 10/1/21</th> <th>End of Prior Month (3/31/22)</th> <th>Week ending 4/29/22</th> <th>Week ending 5/6/22</th> <th>Week ending 5/13/22</th> <th>Difference from Prior Month (4/29/22 vs 5/13/22)</th> <th>YTD Difference (10/1/21 vs 5/13/22)</th> </tr> </thead> <tbody> <tr><td style="background-color: #D3D3D3;">Grade 6</td><td>57</td><td>59</td><td>58</td><td>58</td><td>58</td><td>0</td><td>+1</td></tr> <tr><td style="background-color: #D3D3D3;">Grade 7</td><td>71</td><td>71</td><td>71</td><td>71</td><td>71</td><td>0</td><td>0</td></tr> <tr><td style="background-color: #D3D3D3;">Grade 8</td><td>80</td><td>85</td><td>86</td><td>86</td><td>86</td><td>0</td><td>+6</td></tr> <tr><td style="background-color: #D3D3D3;">Grade 9</td><td>97</td><td>85</td><td>84</td><td>84</td><td>84</td><td>0</td><td>-13</td></tr> <tr><td style="background-color: #D3D3D3;">Grade 10</td><td>89</td><td>85</td><td>85</td><td>85</td><td>85</td><td>0</td><td>-4</td></tr> </tbody> </table>		Start of year 10/1/21	End of Prior Month (3/31/22)	Week ending 4/29/22	Week ending 5/6/22	Week ending 5/13/22	Difference from Prior Month (4/29/22 vs 5/13/22)	YTD Difference (10/1/21 vs 5/13/22)	Grade 6	57	59	58	58	58	0	+1	Grade 7	71	71	71	71	71	0	0	Grade 8	80	85	86	86	86	0	+6	Grade 9	97	85	84	84	84	0	-13	Grade 10	89	85	85	85	85	0	-4
	Start of year 10/1/21	End of Prior Month (3/31/22)	Week ending 4/29/22	Week ending 5/6/22	Week ending 5/13/22	Difference from Prior Month (4/29/22 vs 5/13/22)	YTD Difference (10/1/21 vs 5/13/22)																																										
Grade 6	57	59	58	58	58	0	+1																																										
Grade 7	71	71	71	71	71	0	0																																										
Grade 8	80	85	86	86	86	0	+6																																										
Grade 9	97	85	84	84	84	0	-13																																										
Grade 10	89	85	85	85	85	0	-4																																										

# INNOVATIVE

## ARTS ACADEMY


Grade 11	69	59	59	59	59	0	-10
Grade 12	61	62	62	62	62	0	+1
Total	524	506	505	505	505	0	-19

### Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - Next Enrollment Event: TBD
    - Re-Enrollment Event being scheduled before the conclusion of the academic year. Date: TBD
  
- **Curriculum and Academics**
  - Here's what's changed since last Board meeting:
    - PSSA testing is completed for grades 6 through 8. Keystone testing begins Monday, May 16th.
    - The Future Ready PA Index for 2020-2021 school year assessment data was released. [The report is attached.](#)
    - Reward assemblies are planned for students who earned points for good behavior throughout the school year. Students are receiving gift cards, snacks, school supplies, and/or airpods as rewards. All students who did not have major behavioral problems will participate in a picnic at the park to celebrate their hard work and good behavior this school year. The picnics will be held during the last day of school.
    - Students who failed more than 1 subject during the 2021-2022 school year will have the opportunity to earn credits by attending summer school. Students have been identified and parents have been notified of this opportunity.
    - Enrollment has opened for students to attend the Summer Arts Camp. This is free to any student entering grades 5-12.
    - A goal in our comprehensive planning is to establish an MTSS (Multi-Tiered System of Support) for behavior and academics in order to promote growth and emotional wellness. We are looking to use STAR as an academic screener and PASS as an SEL screener. This will give the teachers information on what to focus on in the Thrively curriculum during the SEL course that all students will take beginning next year.
    - Some curriculum work is needed for next year based on new courses being offered:
      - Science: Biology curriculum needs to be more aligned to standards to better prepare students for Keystones, Anatomy curriculum needs to be created for this new course, and Environmental curriculum needs to be revised.
      - Math: Need pre-algebra curriculum for this new course, personal finance and business math needs some revision as objectives have changed. We are also looking into using iXL next year to differentiate instruction. A demo is scheduled for 5/16.
      - Social Studies: Needs to review the scope and sequence to better align with DBQs.
      - English: Units for novels need to be written.
      - SEL course scope and sequence needs to be created using information from PASS and the Thrively curriculum.

# INNOVATIVE

## ARTS ACADEMY

- Seeking approval for the following:
  - Sphero: [Bolt](#) and [Little Bits](#) to be used for STEM component of summer camp, next year's STEM club, and proposed Makerspace. This will be paid out of 7% set aside ARP ESSER funds for learning loss.
  - Purchase of [novels approved](#) at last board meeting - This is a curriculum purchase under "Books and Instructional Aids". The total is \$3,641.65 plus shipping.
  - [PASS](#) - Social Emotional Learning screening assessment
  - Rewards for student behavior - Our total for 125 cards is \$9050.00. This is coming from the 7% ARP ESSER Set Aside - Learning Loss (SES). The check needs to be made out to SPGGC, LLC/Lehigh Valley Mall.
  - [Penn Literacy Network - Year 2](#)
  - [Social Emotional Learning half day workshops through PLN](#)
- Parents and Students were asked to complete a survey to share information regarding their experience with IAA. This is all part of the comprehensive planning process. The steering committee will be reviewing the survey results as they create goals for future development.
  - Preliminary feedback from the student survey was the overwhelming desire to add a dark pant option to the uniform (i.e. navy blue)
- **Federal Programs**
  - Here's what's changed since the last board meeting:
    - [Federal Programs Spreadsheet](#)
    - The ESSER report was submitted. IAA received notification on 5/6/22 that the report was complete and no errors were found. The next report will be due in the fall.
- **Logistics / Operations / Technology**
  - Here's what's changed since the last board meeting:
    - Purchased lawn tools (mower, trimmer and blower) replacing a lawn service which will save us approximately \$2,000 per year.
    - Fence will be replaced by ABE Fence during the 3rd or 4th week of May.
    - We continue to have roof vendors evaluate our roof to provide us quotes. We are hopeful to have quotes for the next board meeting.
    - Gym Door and Staff Entrance are now on the new access control system
    - Collecting quotes from Toshiba, Xerox, and Valley Business Systems for the new copier/printer contract, so far all will be a savings from the current contract with Frazier. Will be picking a vendor for August install as our contract with Frazier runs out in September. Currently this will save us at least \$12,000 a year.
    - 43 Staff/Student Tickets Resolved since last Board meeting
    - Quote for chromebooks for incoming 2022/23 6th graders (will be covered by Essers III Funds)
      -  [MTJQ273.pdf](#)
- **Human Resources**
  - Here's what's changed since the last board meeting:
    - There are still vacancies to fill in the following areas:
      - Health & PE (1)
      - HS Science (1)

# INNOVATIVE

## ARTS ACADEMY

	<ul style="list-style-type: none"> <li>• ESL / Spanish</li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>• <b>Motion to approve Penn Literacy Network letter of agreement for year 2:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>• <b>Motion to approve PASS, social-emotional learning screening assessment tool:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>• <b>Motion to approve Sphero to be used as the STEM component for this year's summer camp:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>• <b>Motion to approve incorporating navy blue pants as part of the IAA dress code:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Danny Youssef           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> <li>• <b>Motion to approve Chromebooks for 2022/2023 incoming 6th graders via Essers III funding:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Dan Schmidt           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> </ul>
<b>Public Comment</b>	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• <b>Wednesday, June 15, 2022, at 6:00 pm.</b></li> </ul>
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Dan Schmidt</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> </li> </ul>