

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, February 15, 2023 at 6PM

| Component | Agenda Items | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------|--|---------------------------|----------------------------|---------------------------|----------------------------|------------------------|------------------------|------------------------|---------|-----------|--------|-------------------------------|---------|----------------------|---------|------------------------|----------|----|----|----|----|--|
| Opening Exercises | <ul style="list-style-type: none"> Call to Order: 6:10 PM Notice of Meeting <ul style="list-style-type: none"> Proper notice was published in <i>The Morning Call</i> on Monday, July 18, 2022 Flag Salute Roll Call <table border="1" data-bbox="418 632 1295 905"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>By phone</td> </tr> <tr> <td>Dan Schmidt</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans</td> <td>Present</td> </tr> <tr> <td>Bob Susko</td> <td>Absent</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Rocco Seiler, Emily Fulmer, Erik Malmberg, Chris Fisher Teacher Representatives: Samantha Schugardt, Ashley Schell, KellyAnn Purugganan Student Government Representatives: Denise Torres, President; Mahari Scott, VP; Anabelle Fervilus, Secretary; Olivia Jackson, Historian</p> | Administrative Member | Attendance | David Rank, President | By phone | Dan Schmidt | Present | Robert Sirmans | Present | Bob Susko | Absent | Brian Taylor, General Counsel | Present | Bradley Schifko, CEO | Present | Tom Taylor, Accountant | By phone | | | | | |
| Administrative Member | Attendance | | | | | | | | | | | | | | | | | | | | | |
| David Rank, President | By phone | | | | | | | | | | | | | | | | | | | | | |
| Dan Schmidt | Present | | | | | | | | | | | | | | | | | | | | | |
| Robert Sirmans | Present | | | | | | | | | | | | | | | | | | | | | |
| Bob Susko | Absent | | | | | | | | | | | | | | | | | | | | | |
| Brian Taylor, General Counsel | Present | | | | | | | | | | | | | | | | | | | | | |
| Bradley Schifko, CEO | Present | | | | | | | | | | | | | | | | | | | | | |
| Tom Taylor, Accountant | By phone | | | | | | | | | | | | | | | | | | | | | |
| Old Business | <p>Approval of board meeting minutes from January, 2023:</p> <ul style="list-style-type: none"> Motion to approve: Dan Schmidt Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> Unanimously approved. <p>Approval of January, 2023 financials:</p> <ul style="list-style-type: none"> Motion to approve: Dan Schmidt Motion seconded by: Dave Rank <ul style="list-style-type: none"> Unanimously approved. | | | | | | | | | | | | | | | | | | | | | |
| Public Comment | <p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p> | | | | | | | | | | | | | | | | | | | | | |
| Executive Session | Enter Executive Session to discuss pending legal matters and personnel matters at: 6:29 PM | | | | | | | | | | | | | | | | | | | | | |
| Returned to Regular Session | Returned to Regular Session at: 7:27 PM | | | | | | | | | | | | | | | | | | | | | |
| Enrollment Update | <table border="1" data-bbox="272 1745 1568 1988"> <thead> <tr> <th>Grade</th> <th>Enrollment Week of 1/30/23</th> <th>Enrollment Week of 2/6/23</th> <th>Enrollment Week of 2/13/23</th> <th>IEP by Grade ('22-'23)</th> <th>ELL by Grade ('22-'23)</th> <th>Attendance % (January)</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>66</td> <td>66</td> <td>66</td> <td>7</td> <td>9</td> <td></td> </tr> <tr> <td>7</td> <td>83</td> <td>84</td> <td>84</td> <td>21</td> <td>14</td> <td></td> </tr> </tbody> </table> | Grade | Enrollment Week of 1/30/23 | Enrollment Week of 2/6/23 | Enrollment Week of 2/13/23 | IEP by Grade ('22-'23) | ELL by Grade ('22-'23) | Attendance % (January) | 6 | 66 | 66 | 66 | 7 | 9 | | 7 | 83 | 84 | 84 | 21 | 14 | |
| Grade | Enrollment Week of 1/30/23 | Enrollment Week of 2/6/23 | Enrollment Week of 2/13/23 | IEP by Grade ('22-'23) | ELL by Grade ('22-'23) | Attendance % (January) | | | | | | | | | | | | | | | | |
| 6 | 66 | 66 | 66 | 7 | 9 | | | | | | | | | | | | | | | | | |
| 7 | 83 | 84 | 84 | 21 | 14 | | | | | | | | | | | | | | | | | |

INNOVATIVE ARTS ACADEMY

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|---------------|------------|------------|------------|------------|------------|---------------|
| 8 | 79 | 79 | 79 | 17 | 17 | |
| 9 | 98 | 98 | 98 | 23 | 24 | |
| 10 | 88 | 89 | 89 | 22 | 18 | |
| 11 | 67 | 67 | 67 | 16 | 19 | |
| 12 | 41 | 41 | 41 | 7 | 7 | |
| Totals | 522 | 524 | 524 | 113 | 108 | 88.85% |

Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Enrollment Event in February: **2/23/2023**
 - Re-enrollment Campaign will begin this month:
 - Act 372 Forms (Transportation) will be emailed to all families
 - Act 372 Forms will also be available for the parent/teacher conferences:
 - Conferences occur 2/16-2/17/23
- **Curriculum and Academics**
 - Here is what has changed since last Board meeting:
 - Continuation of Monitoring Prep
 - 2/3 PD Data Analysis Day
- **Federal Programs**
 - Here is what has changed since the last Board meeting:
 - [Federal Programs Spreadsheet](#)
- **Logistics / Operations / Technology**
 - Here is what has changed since the last Board meeting:
 - 86 Staff/Student Tickets Resolved
 - New Intercom System installed for the Main Entrance
 - New Internet Contract for 3 years to be approved, as the current one ends at the end of June.
 - New Helpdesk Contract to be approved. This will expand the helpdesk from tech to all Departments and create an IAA Hub where students/staff can come with any issues and get answers.
 - Letter to proceed (LTP) with Trane to provide us a quote after they do a facility analysis. This is to upgrade the HVAC system in the gymnasium.
 - The contract with CIS is a yearly contract with an addendum that contains all of the areas that they support and the cost for us should we need to use any of those services.
 - Also seeking board approval for the opening of an operating bank account with People' Security and Trust. Authorized signers would be David Rank, Brad Schifko, Rocco Seiler and Tom Taylor.
- **Human Resources**
 - Here is what has changed since the last Board meeting:

INNOVATIVE

ARTS ACADEMY

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| | <ul style="list-style-type: none"> ■ Current vacancies we are looking to fill: <ul style="list-style-type: none"> ● Professional Staff: <ul style="list-style-type: none"> ○ ELL (1) ○ Sp.Ed. (1) ○ HS Science (1) ○ MS ELA (2) ○ Mass Communications (1) ● Support Staff: <ul style="list-style-type: none"> ○ School Resource Officer (1) |
| <p>New Business</p> | <ul style="list-style-type: none"> ● Motion to approve the acceptance of the following staff resignations: 5469363 and 20222317: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the Astound Internet Contract for 2023-2026 School Years: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the FreshService Contract to create IAA Staff/Student Hub for 2023-2024: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve LTP with Trane to provide a quote after conducting facility analysis: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve contract (with addendum) with Connective Intervention Services (CIS): <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to amend the agenda to to approve the opening of an operating bank account with People' Security and Trust. Authorized signers: David Rank, Brad Schifko, Rocco Seiler and Tom Taylor: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the opening of an operating bank account with People' Security and Trust. Authorized signers: David Rank, Brad Schifko, Rocco Seiler and Tom Taylor: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Dave Rank <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> |
| <p>Public Comment</p> | <p>Members from the public are invited to comment on <u>non-agenda items</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute</p> |

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| | time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting. |
| Next Meeting | <ul style="list-style-type: none">• Wednesday, March 15, 2023, at 6:00 pm. |
| Adjourn | <ul style="list-style-type: none">• Approval to adjourn board meeting:<ul style="list-style-type: none">○ Motion to adjourn: Dan Schmidt○ Motion seconded by: Rob Sirmans<ul style="list-style-type: none">■ <i>Unanimously approved.</i> |