

# INNOVATIVE ARTS ACADEMY

## Board Meeting Minutes for Wednesday, April 19, 2023 at 6PM

Component	Agenda Items																														
<b>Opening Exercises</b>	<ul style="list-style-type: none"> <li>● Call to Order: 6:24 PM</li> <li>● Notice of Meeting               <ul style="list-style-type: none"> <li>○ Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 18, 2022</b></li> </ul> </li> <li>● Flag Salute</li> <li>● Roll Call</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #D3D3D3;"> <th style="width: 70%;">Administrative Member</th> <th style="width: 30%;">Attendance</th> </tr> </thead> <tbody> <tr><td>David Rank, President</td><td>Present</td></tr> <tr><td>Dan Schmidt</td><td>Present</td></tr> <tr><td>Robert Sirmans</td><td>Present</td></tr> <tr><td>Bob Susko</td><td>Present</td></tr> <tr><td>Brian Taylor, General Counsel</td><td>Present</td></tr> <tr><td>Bradley Schifko, CEO</td><td>Present</td></tr> <tr><td>Tom Taylor, Accountant</td><td>By phone</td></tr> </tbody> </table> <p>Guests: Chris Fisher, Rocco Seiler, Janine Gaeta-Miles, Erik Malmberg, Jason (prospective Board member)            Teachers: Kelly Ann Purugganan, James Pedone, Ashley Schell, Scott Weinberger, Arden Dahl, Daphne Mercurio, Ashley Thomsen</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans	Present	Bob Susko	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone														
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<b>Old Business</b>	<p><b>Approval of board meeting minutes from March, 2023:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Rob Sirmans               <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul> <p><b>Approval of March, 2023 financials:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko               <ul style="list-style-type: none"> <li>■ <b>Unanimously approved.</b></li> </ul> </li> </ul>																														
<b>Public Comment</b>	<p><b>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>																														
<b>Executive Session</b>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: <b>5:30 PM</b></p>																														
<b>Returned to Regular Session</b>	<p>Returned to Regular Session at: <b>6:20 PM</b></p>																														
<b>Enrollment Update</b>	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #ADD8E6;"> <th style="width: 8%;">Grade</th> <th style="width: 10%;">Week of 3/6/23</th> <th style="width: 10%;">Week of 3/13/23</th> <th style="width: 10%;">Week of 3/20/23</th> <th style="width: 10%;">Week of 3/27/23</th> <th style="width: 10%;">Week of 4/3/23</th> <th style="width: 10%;">Week of 4/10/23</th> <th style="width: 10%;">IEP by Grade ('22-'23)</th> <th style="width: 10%;">ELL by Grade ('22-'23)</th> <th style="width: 10%;">Attend% (March)</th> </tr> </thead> <tbody> <tr style="background-color: #D3D3D3;"> <td>6</td> <td>64</td> <td>64</td> <td>64</td> <td>64</td> <td>64</td> <td>64</td> <td>7</td> <td>9</td> <td>84%</td> </tr> <tr style="background-color: #D3D3D3;"> <td>7</td> <td>81</td> <td>82</td> <td>81</td> <td>82</td> <td>81</td> <td>80</td> <td>21</td> <td>13</td> <td>79%</td> </tr> </tbody> </table>	Grade	Week of 3/6/23	Week of 3/13/23	Week of 3/20/23	Week of 3/27/23	Week of 4/3/23	Week of 4/10/23	IEP by Grade ('22-'23)	ELL by Grade ('22-'23)	Attend% (March)	6	64	64	64	64	64	64	7	9	84%	7	81	82	81	82	81	80	21	13	79%
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8	76	76	75	75	75	75	15	17	79%
9	95	96	96	96	96	96	23	25	71%
10	87	81	81	81	81	82	20	18	75%
11	65	62	62	62	61	61	13	20	69%
12	41	45	45	45	45	45	10	7	71%
<b>Totals</b>	<b>509</b>	<b>506</b>	<b>504</b>	<b>505</b>	<b>503</b>	<b>503</b>	<b>109</b>	<b>109</b>	<b>75.42%</b>

## Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - IAA hosted an Enrollment Event on Thursday, April 13.
    - CRM Software and Marketing Services
- **Curriculum and Academics**
  - Here is what has changed since last Board meeting:
    - Seeking board approval for the following:
      - ['23-'24 Academic Calendar](#)
    - Seeking board approval for updates to various policies:
      - These policies need to be updated to meet 2023 federal regulations. All of these updated policies are required as part of our federal monitoring that we are currently completing. This monitoring will be done by May 12th and another update will be provided at the next board meeting.
    - CSI Update
      - Met with Eric Lech to complete needs assessment. He will be conducting focus groups/walkthroughs the week of 4/17. First stakeholder meeting will be 5/3
- **Federal Programs**
  - Here is what has changed since the last Board meeting:
    - [Federal Programs Spreadsheet](#)
- **Logistics / Operations / Technology**
  - Here is what has changed since the last Board meeting:
    - Internal Fiber runs completed over spring break to all network closets for upcoming network migration scheduled to take place in mid June.
    - 169 Staff/Student tickets resolved since March.
    - Seeking Board approval for the purchase of Chromebooks (via ESSERS) for incoming 6th Grade students.
      - [6th grade chromebooks.pdf](#)
- **Human Resources**
  - Here is what has changed since the last Board meeting:
    - Current vacancies we are looking to fill:
      - Professional Staff:

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	<ul style="list-style-type: none"> <li>○ HS Science (1)</li> <li>○ MS ELA (2)</li> <li>● Support Staff: <ul style="list-style-type: none"> <li>○ School Resource Officer (1)</li> </ul> </li> </ul>
<b>New Business</b>	<ul style="list-style-type: none"> <li>● <b>Motion to approve the revision of the following IAA Policies: 6630</b> - Title Programs and Expenditures Involving Federal Funds, <b>6630.1</b> - Finances Title Federal Fiscal Compliance - Allowability of Costs, <b>6630.2</b> - Federal Fiscal Compliance - Conflict of Interest, <b>6630.3</b> - Title Federal Fiscal Compliance – Procurement, <b>6630.4</b> - Title Federal Fiscal Compliance – Cash Management, <b>6630.5</b> - Title Federal Fiscal Compliance – Travel Expenses Using Federal Funds: <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the purchase of Chromebooks for the incoming 6th grade class for the 2023-2024 academic year:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the 2023-2024 IAACS Academic Calendar:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve employment agreement for new employee: 20230413:</b> <ul style="list-style-type: none"> <li>○ Motion to approved: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>
<b>Public Comment</b>	<p>Members from the public are invited to comment on <u>non-agenda items</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>● <b>Wednesday, May 17, 2023, at 6:00 pm.</b></li> </ul>
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>