

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, September 20, 2023 at 6PM

Component	Agenda Items																		
<p>Opening Exercises</p>	<ul style="list-style-type: none"> ● Call to Order: 6:16 PM ● Notice of Meeting <ul style="list-style-type: none"> ○ Proper notice was published in <i>The Morning Call</i> on Monday, July 12, 2023 ● Flag Salute ● Roll Call <table border="1" data-bbox="420 636 1297 940" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Dan Schmidt</td> <td>Present</td> </tr> <tr> <td>Robert Sirmans</td> <td>Present</td> </tr> <tr> <td>Bob Susko</td> <td>Absent</td> </tr> <tr> <td>Jason Nagle</td> <td>Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Chris Fisher, Rocco Seiler, Erik Malmberg, Kelly Ann Purugganan, Marishelle Pacheco</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans	Present	Bob Susko	Absent	Jason Nagle	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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<p>Old Business</p>	<p>Approval of board meeting minutes from August, 2023:</p> <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> <p>Approval of August, 2023 financials:</p> <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> 																		
<p>Public Comment</p>	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>																		
<p>Executive Session</p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 5:30 PM</p>																		
<p>Returned to Regular Session</p>	<p>Returned to Regular Session at: 6:13 PM</p>																		

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Enrollment Update

Grade	Enrollment as of Sep. 1 '23-'24	Enrollment week of 9/11/23	IEP's by Grade ('23-'24)	ELL by Grade ('23-'24)	Attend % (September)
6	54	55	5	10	85%
7	75	73	13	14	81%
8	86	85	21	20	77%
9	101	101	19	23	77%
10	91	91	25	24	84%
11	77	77	15	16	87%
12	43	43	6	18	80%
Totals	527	525	104	125	82%

* New students beginning on 9/18/23: 6th grade (2), 7th grade (1), 10th grade (1)

Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Next scheduled Enrollment Event is TBD.
 - Department is currently working with families of additional inquiries since the start of school.
 - Additional student enrollments occurring week of 9/18.
 - We have recently acquired the CRM software, Nrollio, through our partnership with Charter Connect.
 - As of Thursday, September 14th, 2023, Nrollio has been successfully integrated into our website.
- **Curriculum and Academics**
 - Here is what has changed since last Board meeting:
 - Seeking approval for the updates made to the [IAA Parent/Student Handbook](#).
- **Federal Programs**
 - Here is what has changed since the last Board meeting:
 - [Federal Programs Spreadsheet](#)
- **Logistics / Operations / Technology**
 - Here is what has changed since the last Board meeting:
 - 265 Staff/Student Tickets
 - Added 6 iMacs to Mass Communication Lab
 - Training for IAA's transition to the use of BoardDocs TBD.
 - Seeking approval for Keystone HVAC quote for preventative maintenance in the boiler room, as well as for the units in the gymnasium.

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	<ul style="list-style-type: none"> ● Human Resources <ul style="list-style-type: none"> ○ Here is what has changed since the last Board meeting: <ul style="list-style-type: none"> ■ Current Vacancies: <ul style="list-style-type: none"> ● ELA (1) ● ESL (1) ● Science (1) ● Sp. Ed. (4) ● Director of Sp.Ed. (1) ● Director of Curriculum (1) ■ Seeking approval of 2 staff member resignations. ■ Seeking approval of 6 new employee contracts. ■ All remaining vacancies have been posted and interviews are being scheduled and conducted to address personnel needs.
<p>New Business</p>	<ul style="list-style-type: none"> ● Motion to accept the resignations of the following employees: 3948978, 9078369 <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve new employee contracts for the following employees: 8730875, 1431353, 9536492, 2617897, 7529186, 2023243 <ul style="list-style-type: none"> ○ Motion to approve: Rob Sirmans ○ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the IAA Parent/Student Handbook: <ul style="list-style-type: none"> ○ Motion to approve: Jason Nagle ○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i> ● Motion to approve the Keystone HVAC quote for preventative maintenance in the boiler room and on the gymnasium units: <ul style="list-style-type: none"> ○ Motion to approve: Dan Schmidt ○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>
<p>Public Comment</p>	<p>Members from the public are invited to comment on <u>non-agenda items</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>
<p>Next Meeting</p>	<ul style="list-style-type: none"> ● Wednesday, October 18, 2023, at 6:00 pm.
<p>Adjourn</p>	<ul style="list-style-type: none"> ● Approval to adjourn board meeting: <ul style="list-style-type: none"> ○ Motion to adjourn: Rob Sirmans ○ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> ■ <i>Unanimously approved.</i>