

# INNOVATIVE ARTS ACADEMY

## Board Meeting Minutes for Wednesday, September 18, 2024 at 6PM

Component	Agenda Items																		
<p><b>Opening Exercises</b></p>	<ul style="list-style-type: none"> <li>● Call to Order: 6:20 PM</li> <li>● Notice of Meeting               <ul style="list-style-type: none"> <li>○ Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 15, 2024</b></li> </ul> </li> <li>● Flag Salute</li> <li>● Roll Call</li> </ul> <table border="1" data-bbox="420 636 1349 940" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Dan Schmidt</td> <td style="text-align: center;">Absent</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bob Susko</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Jason Nagle</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">Avail by phone</td> </tr> </tbody> </table> <p>Guests: Tony Pidgeon, Lynn Fischer, Mike Makhoul</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Absent	Robert Sirmans, Treasurer	Present	Bob Susko	Present	Jason Nagle	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	Avail by phone
Administrative Member	Attendance																		
David Rank, President	Present																		
Dan Schmidt	Absent																		
Robert Sirmans, Treasurer	Present																		
Bob Susko	Present																		
Jason Nagle	Present																		
Brian Taylor, General Counsel	Present																		
Bradley Schifko, CEO	Present																		
Tom Taylor, Accountant	Avail by phone																		
<p><b>Old Business</b></p>	<p><b>Approval of board meeting minutes from August, 2024:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Jason Nagle</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> <p><b>Approval of August, 2024 financials:</b></p> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Dave Rank           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul>																		
<p><b>Public Comment</b></p>	<p><b>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>																		
<p><b>Executive Session</b></p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 5:30 PM</p>																		
<p><b>Returned to Regular Session</b></p>	<p>Returned to Regular Session at: 6:16 PM</p>																		

# INNOVATIVE ARTS ACADEMY

## Enrollment Update

Grade	Year-end enrollment '23-'24	Sept. Enrollment '24	Re-enrolled '24-'25	New Enrollments '24-'25
6	56	1	6	42
7	60	2	48	20
8	80	0	50	14
9	80	1	71	20
10	85	1	66	8
11	52	0	73	15
12	47	0	46	2
<b>Totals</b>	<b>460</b>	<b>5 **</b>	<b>360</b>	<b>121</b>

\*\* Additional student to make it 5 but not sure of grade level, waiting for grades to confirm grade.

\*\* 3 more students in the pipeline ready to start on Monday 9/23/24. **Which will make total enrollment 484.**

## Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**

- Here is what has changed since the last Board Meeting:

- IAA Virtual Tour (Slideshow). To be posted on socials and website.
- Live-action reels with the Arts Department (Social Media).
- Reviving the Cougar Chronicle (Communicator): open up communication to the families, community, stakeholders, etc. Provide updates with upcoming events and what is going on IAA.
- Trunk or Treat event - proposed for Thursday 10/24
- Working with the Dance Department to do a Choreograph Guest Piece
  - Understand the school culture, obtain live-action footage for social media/marketing purposes.

- **Curriculum and Academics**

- Here is what has changed since the last Board meeting:

- Continue to work with the IU to get our CSI plan finalized and approved.
- Working with IU to get a consultant to assist with required ESL needs until a teacher is hired. Availability will be up to 6 hours per week at \$100/hour.
- Students completed their initial Math and ELA diagnostic benchmark.

- **Principal's Report**

- HS:

- Here is what has changed since the last Board meeting:

- Implemented Cougar Studio.
- Hired substitute teachers to support the learning environment.
- HS assembly held to review expectations and highlight changes.
- Building wide Back to School Night 9/24/2024 5:00 - 7:45

# INNOVATIVE

## ARTS ACADEMY

- MS:
  - Here is what has changed since the last Board meeting:
    - Grade level assemblies held to review expectations and highlight changes.
- **Federal Programs**
  - Here is what has changed since the last Board meeting:
    - Updated spreadsheet will be forthcoming.
- **Logistics / Operations / Technology**
  - Here is what has changed since the last Board meeting:
    - The Comprehensive Capital Improvement Planning process is underway:
      - Roof project:
        - Roof project is nearly complete.
          - Waiting on metal fascia to arrive to complete work..
      - Courtyard project:
        - Courtyard project underway
          - Excavation ongoing.
      - HT Lyons HVAC Project:
        - Quote received for HVAC study and condition assessment report
          - Full survey of the building with an engineer and service technician.
          - Survey findings will be presented in a comprehensive report that will include recommendations to remedy any identified deficiencies.
        - Committee opinion is to analyze details of the proposal relative to the quoted price.
      - Comprehensive Gymnasium planning:
        - The Facilities Committee will analyze needs and solicit a long term vision from the Board and Administration over the next few months.
        - Areas to consider:
          - Gymnasium floor:
            - Quote received from East Penn Hardwood Flooring for repair / resurfacing.
              - Resurface, paint, seal.
          - Locker rooms (locker replacement):
            - Quote received from Builder's Door & Hardware for new lockers.
          - HVAC
          - Paint
          - Wall Pads
          - Wellness/Fitness Room
          - Windows
          - Divider Curtain
          - Other...
- Administrative Evaluation Plan:
  - Provided for review.
    - Will seek approval at the October Board meeting.

# INNOVATIVE

## ARTS ACADEMY

	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Organizational Chart:           <ul style="list-style-type: none"> <li>● Provided for review.               <ul style="list-style-type: none"> <li>○ Will seek approval at the October Board meeting.</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> <li>● <b>Special Education</b> <ul style="list-style-type: none"> <li>○ Total # of Students receiving Special Education: <b>98</b></li> </ul> </li> <li>● <b>Human Resources</b> <ul style="list-style-type: none"> <li>○ Here is what has changed since the last Board meeting:           <ul style="list-style-type: none"> <li>■ Seeking approval for the following:               <ul style="list-style-type: none"> <li>● Resignation of the following employees:                   <ul style="list-style-type: none"> <li>○ Employee Number <b>7496097</b></li> </ul> </li> </ul> </li> <li>■ All remaining vacancies have been posted. The following are forthcoming:               <ul style="list-style-type: none"> <li>● Interviews for MS Science</li> </ul> </li> </ul> </li> </ul> </li> </ul>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>● <b>Motion to approve agreement with SOS Group, Inc. for Chief Accountability Officer services, effective September 9, 2024:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Jason Nagle           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the resignation of the following employee: 7496097:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Jason Nagle</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve agreement with The Panto Group, LLC for Behavioral Health Management and Coordination services, effective September 1, 2024:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Rob Sirmans           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve an amendment to the ASRE courtyard service contract, not to exceed \$2700.00, for connecting downspouts to gutters for the new drainage system:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Jason Nagle</li> <li>○ Motion seconded by: Bob Susko           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>
<p><b>Public Comment</b></p>	<p><b>Members from the public are invited to comment on <u>non-agenda items</u>.</b>  <b>Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>
<p><b>Next Meeting</b></p>	<ul style="list-style-type: none"> <li>● <b>Wednesday, October 16, 2024, at 6:00 pm.</b></li> </ul>
<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Rob Sirmans</li> <li>○ Motion seconded by: Jason Nagle           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>