

INNOVATIVE ARTS ACADEMY

Board Meeting Minutes for Wednesday, February 19, 2025 at 6PM

Component	Agenda Items																		
<p>Opening Exercises</p>	<ul style="list-style-type: none"> • Call to Order: 7:00 PM • Notice of Meeting <ul style="list-style-type: none"> ◦ Proper notice was published in <i>The Morning Call</i> on Monday, July 15, 2024 • Flag Salute • Roll Call <table border="1" data-bbox="423 636 1349 940" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Administrative Member</th> <th style="text-align: center;">Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Dan Schmidt</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bob Susko</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Jason Nagle</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td style="text-align: center;">Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td style="text-align: center;">By phone</td> </tr> </tbody> </table> <p style="margin-left: 40px;">Guests: Chris Fisher, Bob Spengler, Lynn Fischer, Erik Malmberg</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans, Treasurer	Present	Bob Susko	Present	Jason Nagle	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
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<p>Old Business</p>	<p>Approval of board meeting minutes from January, 2025:</p> <ul style="list-style-type: none"> ◦ Motion to approve: Rob Sirmans ◦ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> <p>Approval of January, 2025 financials:</p> <ul style="list-style-type: none"> ◦ Motion to approve: Bob Susko ◦ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> ▪ <i>Unanimously approved.</i> 																		
<p>Public Comment</p>	<p>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>																		
<p>Executive Session</p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 5:30 PM</p>																		
<p>Returned to Regular Session</p>	<p>Returned to Regular Session at: 6:55 PM</p>																		

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Enrollment Update

Grade	Year-end enrollment '23-'24	Feb. 18 Enrollment '25	Re-enrolled '24-'25	New Enrollments '24-'25
6	56	48	6	42
7	60	71	46	25
8	80	70	48	22
9	80	96	70	26
10	85	73	63	10
11	52	77	58	19
12	47	57	54	1
Totals	460	492	347	145

* Enrollment numbers may not match financials because these are real-time numbers. When billing numbers are sent in the first few days of the month, there could be a chance students are taken out of our powerschool system, which can then change an enrollment number if their exit date was prior to a date showing on this current enrollment data. This could happen because we did not get confirmation they had started at their new school.

* There are 6 students pending withdrawal.

Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
 - Here is what has changed since the last Board Meeting:
 - Enrollment Event 2025-2026 Academic Year
 - Mrs. Morris and Ms. Vasquez have been planning out enrollment events to jump start the 2025-2026 SY
 - There will be a combination of events to cater to the community:
 - Virtual enrollment events
 - Day events during student half days
 - Enrollment Open House
 - **2025 Enrollment Events:**
 - Thursday February 27th, 2025 (Virtual Event): 3 pm, 4pm, & 5pm
 - More Events: TBD.
 - Cougar Pride Press Volume 7 will be released on 2/17/25
 - Ms. Vasquez will be working on an ESports Promo Reel
 - Ms. Vasquez is also working alongside Mr. Malmberg to highlight 2025 Seniors and their college decisions on our website. A list of students and their post graduate plans has been obtained.
- **Curriculum and Academics**
 - Here is what has changed since the last Board meeting:
 - Administration working on the completion of 2025 - 2026 Academic and School year Calendars.
 - Administration working on revisions to the 2025 - 2026 Building Schedule.

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- Administration working on completion of 2025 - 2025 Staff and Student schedules.
- **Principal's Report**
 - Here is what is happening since the last Board meeting
 - Intramural Basketball is wrapping up.
 - Looking to have a game Staff against the students.
 - Volleyball will be starting in March.
 - School play will be occurring on Saturday, March 15, 2025.
 - Dancing with the students will be occurring on Thursday, March 27, 2025 at 6:00 pm.
- **Logistics / Operations / Technology**
 - Here is what has changed since the last Board meeting:
 - Capital Improvement Projects:
 - Gymnasium Floor:
 - Seeking Board approval for Miller Sports Construction's quote for gymnasium floor replacement.
 - Gymnasium Roof:
 - Final phase, completion date: **TBD**.
 - Structural Engineer to review weight bearing capacity
 - Seeking Board approval to proceed with Structural Engineer.
 - Gymnasium (HVAC / Electrical):
 - Revision to initial HVAC quote will be forthcoming.
 - Electrical work to be completed for connection of updated HVAC system.
 - Seeking Board approval for HVAC quote revisions / completion of electrical work.
 - Start date: **TBD**.
 - Insurance Claim (Gymnasium):
 - Awaiting revised settlement.
 - Cafeteria:
 - Seeking Board approval to purchase new kitchen steamer.
 - Seeking Board approval for electrical work to be completed in the cafeteria for kitchen oven / steamer.
- **Special Education**
 - Here is what has changed since the last Board meeting:
 - Sp.Ed. Team continues to work with Dr. Wiley (PDE) on Cyclical Monitoring and addressing areas in need of corrective action.
- **Human Resources**
 - Here is what has changed since the last Board meeting:
 - Any remaining vacancies have been filled.
 - Interviews ongoing for day-to-day substitutes.

- **Motion to approve termination of employee: 2121011:**
 - Motion to approve:
 - Motion seconded by:
 -

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- **Motion to authorize the Administration and/or the Board or its President, on the Board’s behalf, to secure a line of credit in the amount of \$250,000:**
 - Motion to approve:
 - Motion seconded by:
 -

- **Motion to approve the expenditure of up to \$5000.00 to proceed with the retention of a Structural Engineer to review the weight bearing capacity of the gymnasium roof:**
 - Motion to approve:
 - Motion seconded by:
 -

- **Motion to approve the expenditure of up to \$400,000.00 for gymnasium floor replacement as per the received quote from Miller Sports Construction:**
 - Motion to approve:
 - Motion seconded by:
 -

- **Motion to approve the expenditure of up to \$10,000.00 for electrical work related to electrical work for the completion of connections to the updated HVAC and electrical systems as per the received quote from Keystone HVAC:**
 - Motion to approve:
 - Motion seconded by:
 -

- **Motion to approve the expenditure of up to \$23,000.00 for the purchase of new kitchen double steamers and associated external electrical work from Eastern Resources:**
 - Motion to approve:
 - Motion seconded by:
 -

**Public
Comment**

Members from the public are invited to comment on non-agenda items. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today’s meeting.

Next Meeting

- **Wednesday, March 19, 2025, at 6:00 pm.**

Adjourn

- **Approval to adjourn board meeting:**
 - Motion to adjourn: Rob Sirmans
 - Motion seconded by: Dave Rank
 - ***Unanimously approved.***