

# INNOVATIVE ARTS ACADEMY

## Board Meeting Minutes for Wednesday, March 19, 2025 at 6PM

Component	Agenda Items																		
<p><b>Opening Exercises</b></p>	<ul style="list-style-type: none"> <li>• Call to Order: 6:53 PM</li> <li>• Notice of Meeting               <ul style="list-style-type: none"> <li>◦ Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 15, 2024</b></li> </ul> </li> <li>• Flag Salute</li> <li>• Roll Call</li> </ul> <table border="1" data-bbox="420 636 1349 940" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Administrative Member</th> <th>Attendance</th> </tr> </thead> <tbody> <tr> <td>David Rank, President</td> <td>Present</td> </tr> <tr> <td>Dan Schmidt</td> <td>Absent</td> </tr> <tr> <td>Robert Sirmans, Treasurer</td> <td>Present</td> </tr> <tr> <td>Bob Susko</td> <td>Present</td> </tr> <tr> <td>Jason Nagle</td> <td>Present</td> </tr> <tr> <td>Brian Taylor, General Counsel</td> <td>Present</td> </tr> <tr> <td>Bradley Schifko, CEO</td> <td>Present</td> </tr> <tr> <td>Tom Taylor, Accountant</td> <td>By phone</td> </tr> </tbody> </table> <p>Guests: Chris Fisher, Robert Spengler, Erik Malmberg, Tony Pidgeon</p>	Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Absent	Robert Sirmans, Treasurer	Present	Bob Susko	Present	Jason Nagle	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone
Administrative Member	Attendance																		
David Rank, President	Present																		
Dan Schmidt	Absent																		
Robert Sirmans, Treasurer	Present																		
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Bradley Schifko, CEO	Present																		
Tom Taylor, Accountant	By phone																		
<p><b>Old Business</b></p>	<p><b>Approval of board meeting minutes from February, 2025:</b></p> <ul style="list-style-type: none"> <li>◦ Motion to approve: Rob Sirmans</li> <li>◦ Motion seconded by: Jason Nagle               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> <p><b>Approval of February, 2025 financials:</b></p> <ul style="list-style-type: none"> <li>◦ Motion to approve: Bob Susko</li> <li>◦ Motion seconded by: Rob Sirmans               <ul style="list-style-type: none"> <li>▪ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul>																		
<p><b>Public Comment</b></p>	<p><b>Members from the public are invited to comment on items that are listed on this agenda. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</b></p>																		
<p><b>Executive Session</b></p>	<p>Enter Executive Session to discuss pending legal matters and personnel matters at: 5:30 PM</p>																		
<p><b>Returned to Regular Session</b></p>	<p>Returned to Regular Session at: 6:51 PM</p>																		

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### Enrollment Update

Grade	Year-end enrollment '23-'24	Mar. 17 Enrollment '25	Re-enrolled '24-'25	New Enrollments '24-'25
6	56	49	6	43
7	60	70	46	24
8	80	70	48	22
9	80	96	70	26
10	85	74	63	11
11	52	76	57	19
12	47	56	55	1
<b>Totals</b>	<b>460</b>	<b>491</b>	<b>345</b>	<b>146</b>

\* Enrollment numbers may not match financials because these are real-time numbers. When billing numbers are sent in the first few days of the month, there could be a chance students are taken out of our powerschool system, which can then change an enrollment number if their exit date was prior to a date showing on this current enrollment data. This could happen because we did not get confirmation they had started at their new school.

### Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - Enrollment Event 2025-2026 Academic Year
      - Mrs. Morris and Ms. Vasquez have been planning out enrollment events to jump start the 2025-2026 SY
      - There will be a combination of events to cater to the community:
        - Virtual enrollment events
        - Day events during student half days
        - Enrollment Open House
      - **2025 Enrollment Events:**
        - March 20th: Virtual Enrollment Event (During the Day)
        - April 3rd: Enrollment Open House
          - Ms. Fischer and Mr. Pidgeon are gathering staff and student volunteers to help make this event a success!
    - Ms. Vasquez will be working on an ESports Promo Reel with the help of Mr. Pedone
    - Ms. Vasquez is also working alongside Mr. Malmberg to highlight 2025 Seniors and their college decisions on our website. This will be coming shortly as Ms. Vasquez has been meeting with the seniors to confirm their after graduate plans.
    - Ms. Vasquez has begun recording student testimonials on our website. Mrs. Morris has also spoken to students involved in the testimonials to leave a google review so that we may increase our rating. (Reviews have been outdated need more updated reviews)
    - Ms. Vasquez and Ms. Fulmer will be attending an Educator Recruiting Event in Lansdale on Tuesday April 8th, 2025 to recruit new staff.

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## ARTS ACADEMY

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| <ul style="list-style-type: none"> <li>● <b>Curriculum and Academics</b> <ul style="list-style-type: none"> <li>○ Here is what has changed since the last Board meeting:           <ul style="list-style-type: none"> <li>■ Preparing for state testing</li> </ul> </li> </ul> </li> <li>● <b>Principal's Report</b> <ul style="list-style-type: none"> <li>○ Here is what is happening since the last Board meeting           <ul style="list-style-type: none"> <li>■ Volleyball will be starting in March.</li> <li>■ School play will be occurring on Saturday, March 15, 2025.               <ul style="list-style-type: none"> <li>● 1 PM, 5 PM showings</li> </ul> </li> <li>■ Dancing with the students will be occurring on Thursday, March 27, 2025 at 6:00 pm.</li> </ul> </li> </ul> </li> <li>● <b>Logistics / Operations / Technology</b> <ul style="list-style-type: none"> <li>○ Here is what has changed since the last Board meeting:           <ul style="list-style-type: none"> <li>■ Capital Improvement Projects:               <ul style="list-style-type: none"> <li>● Gymnasium:                   <ul style="list-style-type: none"> <li>○ Seeking various approvals for the gymnasium project.</li> </ul> </li> <li>● Locker room:                   <ul style="list-style-type: none"> <li>○ Seeking approval for Builder's Door &amp; Hardware, Inc. for locker purchase and installation.</li> </ul> </li> <li>● Weight / Fitness Room:                   <ul style="list-style-type: none"> <li>○ Seeking approval for the Webster's Fitness Products, Inc., quote for fitness and weight room area.</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> <li>● <b>Special Education</b> <ul style="list-style-type: none"> <li>○ Here is what has changed since the last Board meeting:           <ul style="list-style-type: none"> <li>■ Sp.Ed. Team continues to work with Dr. Wiley (PDE) on Cyclical Monitoring and addressing areas in need of corrective action.</li> <li>■ Seeking approval for additional special education policies.</li> </ul> </li> </ul> </li> <li>● <b>Human Resources</b> <ul style="list-style-type: none"> <li>○ Here is what has changed since the last Board meeting:           <ul style="list-style-type: none"> <li>■ Remaining vacancies:               <ul style="list-style-type: none"> <li>● ELL (2)</li> <li>● Sp.Ed. (1)</li> </ul> </li> <li>■ Interviews ongoing for vacancies, as well as a building substitute.</li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>● <b>Motion to approve the Employment Agreement for employee number: 2763796:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Jason Nagle</li> <li>○ Motion seconded by: Bob Susko           <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve Miller Sports Construction as COSTARS approved general contractor for 2025 renovations authorized at the Board meeting held on February 19, 2025:</b> <ul style="list-style-type: none"> <li>○ Motion to approve:</li> <li>○ Motion seconded by:           <ul style="list-style-type: none"> <li>■ <b><i>Motion tabled until next Board meeting.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the purchase, delivery and installation of gymnasium fitness and weight room equipment, as per estimate #REVInnovativeArtAcade my-3-11-25 from Webster's Fitness Products, Inc., in the amount of \$22,074.00, PA COSTARS Contract #014-E23-298:</b></li> </ul> |
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	<ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> <li>● <b>Motion to approve the purchase, delivery and installation of lockers, as per estimate #3124 from Builder’s Door &amp; Hardware, Inc., in the amount of \$29,400.00, PA COSTARS Contract #008-E22-1002:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Jason Nagle</li> <li>○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve Special Education Policies: School Counseling Services, Independent Educational Evaluation (IEE) Development, Discipline of Special Education Students, Student Records, Positive Behavior Support for Students with Disabilities:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>
<p><b>Public Comment</b></p>	<p>Members from the public are invited to comment on <u>non-agenda items</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today’s meeting.</p>
<p><b>Next Meeting</b></p>	<ul style="list-style-type: none"> <li>● <b>Wednesday, April 16, 2025, at 6:00 pm.</b></li> </ul>
<p><b>Adjourn</b></p>	<ul style="list-style-type: none"> <li>● <b>Approval to adjourn board meeting:</b> <ul style="list-style-type: none"> <li>○ Motion to adjourn: Rob Sirmans</li> <li>○ Motion seconded by: Jason Nagle <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>